

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on March 14, 2016 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman William Hershey
- Councilman Mark Malmendier

Absent Councilman Mark Statt

Others Present: Thirteen (13) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of February 8, 2016 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the minutes of the February 8, 2016 Town Board Meeting.

APPROVED Ayes 4 Singer, O’Connor, Hershey, Malmendier
 Nays 0

B. PRIVILEGE OF THE FLOOR:

1. Mike Schaffron, LaBella; Water District #1 Project Update.

- *Completed the preliminary plans along County Road 36 and Old West Lake Road. Met with the Town Highway Superintendent and still planning a meeting with the County Highway Superintendent.
- *Met with Rick Frost, Richmond Fire Chief, and the recommended hydrant locations were acceptable.
- *Reservoir location recommended is the Kader site over the Cratsley Hill Road site. A conceptual development sketch of a reservoir and access driveway was developed for the prospective Kader site.
- *Fire flow requirements- after some discussion took place, it was decided the reservoir tank could be moved approximately 23 feet down on the property (with pressure at approximately 10 psi at the home with the highest elevation); leaving better access to the property owner and less of an access road to construct.
- *Approximately 40 more easements are ready for the surveyor to review before they are submitted.
- *Location and land requirement for the pump station – looking at the east side of County Road 36 close to the north end of the Canadice town line. The pump station structure might be an 8x12 room with another 6x8 room for the chlorine booster, a standby generator outside and off-road parking would be needed. Natural gas would be best for the generator fuel source and the gas line in Richmond actually extends into Canadice. At this point it is still not clear if Canadice can hook into that gas line.
- *The main water pipe and side road water pipes will be 8” in diameter with the exception of the pipe up to the water tank; that will be 12” in diameter.
- *Possibly in the next month some preliminary maps can be posted online.

2. Mr. Jack Starkey asked what needs to be accomplished to purchase the property for the tank. Supervisor

Singer indicated the attorney has been in contact with the property owner. LaBella has put some preliminary stakes in the ground. Now that a lower elevation is acceptable for the tank the stakes would need to be moved.

C. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

D. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of February was submitted (see T. C. file).

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED Ayes 4 Singer, O'Connor, Hershey, Malmendier
 Nays 0

2. Historian- Mrs. Margaret Bott.

a. No Report.

3. Code Enforcement Officer- Mr. Robert Best.

a. The written report for the month of February was submitted (see T. C. file).

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. Mr. Jim Moore and Mr. Ed Johnson will be looking at the possible updated code regulations the Town Board asked the Planning Board to investigate.

c. The Planning Board is recommending the Town Board appoint Mr. John Dobeck to the Planning Board.

d. Chris from the Department of Health indicated they only get involved when a project has five units or more. So a modified site plan would need to be submitted if Turtle Rock Hollow is reducing the number of units for the project.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. No Report.

6. Highway Superintendent- Mr. Mike Virgil

a. The written report for the month of February was submitted (see T. C. file).

b. More trees down from high winds.

c. Pothole patching, debris from ditches cleaned and ice from culvert inlets.

d. Attended Advocacy Day in Albany with other Highway Superintendents.

e. Prepared quotes on a new truck for replacement of the Volvo. The Volvo will be sold at the Teitsworth auction. Supervisor Singer indicated the next step is to talk to Real Lease. After some

discussion, it was decided to look further at the Beam Mack truck with a stainless steel body. If the cost fits into the budgeted plan the Board won't need to meet before the next regular meeting.

7. Honeoye Lake Watershed Research Taskforce- Councilman Hershey.

a. Mr. Terry Gronwall indicated the official ice – out date on Honeoye Lake is March 10th. Last year it was in April.

b. Honeoye Lake Inlet Restoration Project – DEC Region 8 and OCSWCD are preparing required permit applications. It hasn't been determined if the project will take place in 2016 or 2017.

c. NYSDEC WQIP grant round 11 project – design work is underway and DEC permits are being obtained. A community vernal pool educational seminar is scheduled Saturday June 18th from 10:00 am until noon at the Cummings Nature Center.

d. NYSDEC Honeoye Lake Total Maximum Daily Load (TMDL) analysis project; there is no change in status.

e. Supervisor Singer indicated she has been emailing with Maria at Ontario County and Larissa from NYS and may finally be able to close out the last grant involving the local laws project. The funds should be deposited soon.

8. Assessor- Mrs. Lisa M. Bennett

a. The written report for the month of February was submitted (see T. C. file)

9. Special Reports:

a. No special reports.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the months of January & February were submitted (see T.C. file)

Councilman O'Connor motioned, Councilman Hershey seconded, and it was carried to accept the Supervisor's reports.

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| APPROVED | Ayes 3 | O'Connor, Hershey, Malmendier |
| | Abstained 1 | Singer |
| | Nays 0 | |

E. UNFINISHED BUSINESS:

1. Lower Holmes Road Status –

Councilman Malmendier reported that our Town Attorney has been researching what can take place. Currently it appears there is a vehicular easement and must have unencumbered access. So there would have to be a qualified abandonment of the existing easement with the four property owners. A new easement would be set up with gated emergency and pedestrian access. After discussing costs involved, which include title searches, attorney fees, and recording fees, the estimate is \$7 to \$10 k. No decision was made at this time. Councilman Malmendier will contact Mr. Paul D'Amato, DEC Region 8 Director, with our thoughts on the issue since DEC is one of the four property owners involved.

2. Town Shed Upgrades -

a. Lighting Upgrades – Superintendent Virgil doesn't have estimates yet for building upgrades, but

feels it's a good idea to have the lighting upgrades done.

3. Town Hall/Court Lighting Upgrades –

Councilman O'Connor discussed the advantages to upgrading the lighting in all of our buildings. Payback is approximately 61 months and there is a 15% discount if we pay for the project in a lump sum. Supervisor Singer indicated there is enough in the budget to pay for the upgrades in the Town Hall, Court building and Town Highway Shed.

After further discussion Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve lighting upgrades for the Highway Department building, Town Hall and Court building.

APPROVED Ayes 4 Singer, O'Connor, Hershey, Malmendier
 Nays 0

F. NEW BUSINESS:

1. Resolution Number 17 of 2016 – Authorization To Accept Proposals From SG Security For Carbon Monoxide Detectors

Councilman Malmendier motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Singer, O'Connor, Hershey, Malmendier
 Nays 0

WHEREAS, State Laws have been updated to include a requirement for public buildings to have carbon monoxide detectors operational by June of 2016; and

WHEREAS, The Town of Canadice contracts with SG Security for monitoring and maintenance of our security and fire detection systems; and

WHEREAS, The Code Enforcement Officer obtained proposals for the installation of the required detectors in the Town Hall, Court Facility and Highway Facility; and

WHEREAS, This Board agrees that having units hard wired into our existing system is in the best interest of the Town; now, therefore, be it

RESOLVED, That this Board authorizes the Supervisor to accept said proposals and contract with SG Security for the installation and monitoring of the detectors; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution to SG Security, Inc. with the executed proposal forms and retain copies of same in the Town files.

2. Resolution Number 18 of 2016 – Authorization To Execute A Town Clerk Plus Program Software Support Contract With Williamson Law Book Company

Councilman O'Connor motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Singer, O'Connor, Hershey, Malmendier
 Nays 0

WHEREAS, This Board purchased the Town Clerk/Tax Collector program from Williamson Law Book Company in 1998 which has been updated to the Town Clerk Plus Program; and

WHEREAS, The software support is an annual renewable contract at a rate of \$665 for 2016; and

WHEREAS, The Town Clerk recommends the contract be renewed; now, therefore, be it

RESOLVED, That this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and retain a copy of same in the Town files.

3. Resolution Number 19 of 2016 – Authorization To Execute A Building And Code Enforcement Program Software Support Contract With Williamson Law Book Company

Councilman O’Connor motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Singer, O’Connor, Hershey, Malmendier
 Nays 0

WHEREAS, This Board purchased the Code Enforcement Officer program from Williamson Law Book Company in 2000; and

WHEREAS, The software support is an annual renewable contract at a rate of \$400 for 2016; and

WHEREAS, The Code Enforcement Officer recommends the contract be renewed; now, therefore, be it

RESOLVED, That this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and retain a copy of same in the Town files.

4. Resolution Number 20 of 2016 – Resolution Of Sympathy – Dr. Lois Brennan

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Singer, O’Connor, Hershey, Malmendier
 Nays 0

WHEREAS, This Board was deeply saddened to learn of the death of Dr. Lois Brennan; and

WHEREAS, Dr. Brennan was a pillar in the community serving as the local physician for close to 40 years; and

WHEREAS, Dr. Brennan was not only the family doctor to many, but also a person everyone was proud to have as their friend; and

WHEREAS, Dr. Brennan served this Town and its residents as the Health Officer for at least 10 years; and

WHEREAS, During her lengthy career Dr. Brennan demonstrated the highest degree of dedication and professionalism to both the Town and its citizens, qualities which characterize the highest ideals of those in public service; and

WHEREAS, Dr. Brennan was always willing to offer guidance and assistance to both the citizens of Canadice and the many individuals she encountered in her practice; and

WHEREAS, Dr. Brennan was a true friend to many and a highly respected resident of Canadice; and

WHEREAS, Dr. Lois Brennan has left her mark in the history of this Town and in the memory of many of its residents; and

WHEREAS, The Town of Canadice wishes to pay its respects to the memory of this fine citizen; now, therefore, be it

RESOLVED, That the Town Board of the Town of Canadice extends its sympathy to the family of Dr. Lois Brennan; and, be it further

RESOLVED, That this Resolution be entered as part of the permanent records of the proceedings of the Town and be retained in its book of minutes forever; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution to the family of Dr. Brennan.

5. **Resolution Number 21 of 2016** – Appointment - Mr. John Dobeck To The Town Planning Board
Councilman O’Connor motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Singer, O’Connor, Hershey, Malmendier
 Nays 0

WHEREAS, Planning Board Member Mr. Terry Peters tendered his resignation effective January 31, 2016; and

WHEREAS, The Planning Board has advertised for interested parties to apply for the position; and

WHEREAS, Interviews with the applicants were conducted; and

WHEREAS, The Planning Board recommends to the Town Board the appointment of Mr. John Dobeck to the vacant position; and

WHEREAS, This Board after due deliberation agrees that Mr. Dobeck will be an asset to the Planning Board and is pleased that he wishes to be appointed to said position; now, therefore, be it

RESOLVED, That this Board does hereby appoint Mr. John Dobeck to the Canadice Planning Board commencing immediately and terminating on December 31, 2021; and, be it further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to Mr. Dobeck, the Secretary of the Planning Board and retain a copy in the official Town records.

6. Approval of the Bills –

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #3 for 2016-

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|-----------------------------------|---------------------------------------|--------------|
| | Voucher | |
| General/Highway Account | #87 to #137 | \$157,262.62 |
| Trust & Agency | #3 | \$ 431.96 |
| APPROVED Ayes 4 | Singer, O’Connor, Hershey, Malmendier | |
| Nays 0 | | |

G. PRIVILEGE OF THE FLOOR:

1. Mr. Mayhood inquired about the Comprehensive Plan Printing. Supervisor Singer indicated she hasn’t picked up the copy to review yet.
2. Councilman Malmendier reported briefly on a few of the projects he is researching.

H. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Hershey seconded, and it was unanimously carried to adjourn the meeting at 9:43 pm.

APPROVED Ayes 4 Singer, O’Connor, Hershey, Malmendier

Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk