

**A. CONVOCAATION:**

1. The Canadice Town Board Meeting was held on March 12, 2018 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Mark Malmendier
- Councilman Teryl Gronwall

Others Present: Six (6) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of February 12, 2018 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the minutes of the February 12, 2018 Regular Town Board Meeting.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                          Nays 0

Approval of February 21, 2018 Special Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the minutes of the February 21, 2018 Special Town Board Meeting.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                          Nays 0

**B. PUBLIC HEARING:**

To Entertain Comments Pertaining to a Structure at 7122 Canadice Lake Road, Tax Map #186.00-1-28.200 as Unsafe According to Canadice Town Code.

\*Supervisor Singer opened the public hearing. The property owner has purchased a demolition permit and will have until May 15<sup>th</sup> to complete the demolition and clean-up. If the CEO determines enough progress has taken place, but the demolition will not be finished by the 15<sup>th</sup>, the completion date may be extended. Councilman Malmendier questioned if there were more issues like this in the works. CEO Smith indicated he is responding to complaints.

\*No other comments were made.

Councilman Statt motioned, Councilman O’Connor seconded, and it was unanimously carried to close the public hearing.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall

Nays 0

**C. PRIVILEGE OF THE FLOOR:** There was no one to be heard.

**D. COMMUNICATIONS:**

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

\*Supervisor Singer commented on the memo regarding expanded DOT drug testing. The changes are being made due to the continuing OPIOD crisis.

\*Camp Bristol Hills information has been submitted and is available on the Town Clerk’s counter and the Canadice website.

**E. REPORTS:**

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of February was submitted (see T. C. file).

b. A payment of \$250,000 will be sent to the Ontario County Treasurer this week.

c. A thank-you card was received from Paul Hergenroeder and his family thanking the Board for the resolution of sympathy passed at the February meeting listing the accomplishments of Don Hergenroeder. Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                              Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. The written report for the month of February was submitted (see T. C. file).

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. Mr. Christopher Vastola reported for Mr. Mayhood. A Solar Research Committee has been established and they are looking for a couple of residents to join the committee. Mr. Burch Craig indicated he had sent an email to express his interest in joining the committee.

c. Councilman Malmendier and Councilman O’Connor questioned the information regarding the Hallett application. CEO Smith indicated an additional application needs to be submitted to the Planning Board since an additional building was built.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. No meeting held in February.

6. Highway Superintendent- Mr. Mike Virgil.

- a. The written report for the month of February was submitted (see T. C. file).
- b. Twelve snow/ice call-outs took place.
- c. Another 250 ton of salt was delivered.
- d. First round of pot-hole patching was completed. All of the freezing and thawing this season has been rough on the roads.
- e. All of the paperwork and drawings have been re-submitted for the Canadice Hollow Road Culvert project.
- f. Ontario County is helping with paperwork for the culvert replacement on Purcell Hill Road.
- g. Local roads matter support letter – Superintendent Virgil will draft a letter for the Board to endorse.
- h. Councilman Malmendier and Superintendent Virgil questioned the status of the Employee Handbook. It appears it wasn't reworked one last time after it was reviewed by an attorney's firm.
- i. Mini bid results for F250 replacement – Van Bortel \$33,760.25, Genesee Valley Ford - \$33,800.64 and NYE Automotive - \$34,024.99.

After some discussion, Councilman Statt motioned, Councilman O'Connor seconded and it was unanimously approved to accept the low bid from Van Bortel Ford for the F250 replacement.

APPROVED           Ayes 5           Singer, O'Connor, Statt, Malmendier, Gronwall  
                              Nays 0

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

- a. The written report for the month of February was submitted (see T.C. file).
- b. The next milestone is a working session for the Governor's \$65M blue-green algae proposal. The Western Lake Summit is scheduled for March 26<sup>th</sup> from 9:00 am to 4:30 pm as a closed-door working session with DEC, blue-green algae experts, and a local steering committee. That evening of the 26th from 6:00 pm to 8:00 pm there will be a public information session. Questions may be submitted at that session on index cards. In addition, DEC has committed to completing draft HAB's (Harmful Algal Blooms) action plans that will be released to the public for review and comment in May.

8. Assessor- Mrs. Lisa M. Bennett

- a. The written report for the month of February was submitted (see T.C. file).

9. Special Reports - Water District

- a. **Resolution Number 18 of 2018:** Rus Bulletin 1780-27 Approved Omb. No. 0572-0121

Loan Resolution (Public Bodies)

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O'Connor, Statt, Malmendier, Gronwall  
                              Nays 0

A Resolution of the Town Board of the Town of Canadice Authorizing and Providing For The Incurrence of Indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, an/or extending its WATER FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Town of Canadice (*Public Body*)(herein after called Association) to raise

a portion of the cost of such undertaking by issuance of its bonds in the principal amount of One Million & 00/100 dollars pursuant to the provisions of NYS Local Finance Law: and

**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legally permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these

accounts will be considered as revenues of the system.

9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.

10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless*

*it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information*

*collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the*

*data needed, and completing and reviewing the collection of information.* A RESOLUTION OF THE OF THE AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

TOWN BOARD TOWN OF CANADICE WATER Town of Canadice One Million & 00/100 dollars NYS Local Finance Law -2-

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.

12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.

13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.

14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.

15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.

16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.

17. To accept a grant in an amount not to exceed \$ 200,000.00 under the terms offered by the Government; that the Supervisor and Town Clerk of the Association are hereby authorized and empowered to take all

action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s). The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

**b. Resolution Number 19 of 2018: Authorization To Execute Agreement With LaBella Associates For Project Management Services – EFC Funding**

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED                      Ayes 5                      Singer, O’Connor, Statt, Malmendier, Gronwall  
   Nays 0

WHEREAS, this Board is currently pursuing the construction of Water District No. 1 along the County Road 36 corridor within the Town; and

WHEREAS, a referendum was presented to those within the District on August 20, 2011 and approved by the voters; and

WHEREAS, LaBella Associates, D.P.C. has provided services to date regarding the preparation of the Map, Plan and Report and associated services after the referendum passed to advance the project to the point of receiving funding and in anticipation of construction oversight; and

WHEREAS, partial funding was obtained from Rural Development and this Board entered into an agreement with LaBella Associates, D.P.C. for the administration of those funds; and

WHEREAS, additional funding was obtained in the form of grant funds from the Environmental Facilities Corporation; and

WHEREAS, there are significant requirements and procedures to be followed to access these funds to complete this project; and

WHEREAS, this Board desires to retain the services of LaBella Associates, D.P.C. for work on this project; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to enter into an agreement with LaBella Associates, D.P.C. for Grant Project Management Services pertaining to the construction of Canadice Water District #1; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Mr. Michael Schaffron and Ms. Kathleen Dear, both of LaBella Associates, D.P.C., and retain a copy in the records of the Town.

**c. Resolution Number 20 of 2018: Award Of Bid For The Construction Of Canadice Water District No. 1 And Authorization To Execute Notice Of Award**

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED                      Ayes 5                      Singer, O’Connor, Statt, Malmendier, Gronwall  
   Nays 0

WHEREAS, this Board is currently pursuing the construction of Water District No. 1 along the County Road 36 corridor within the Town; and

WHEREAS, a referendum was presented to those within the District on August 20, 2011 and approved by the voters; and

WHEREAS, Resolution 23 of 2015 created Water District No. 1; and

WHEREAS, there have been several revisions to the Map, Plan and Report and costs associated with the project; and

WHEREAS, Resolution 32 of 2017 authorized the release of bid documents for the receipt of sealed bids for the construction of Water District No. 1; and

WHEREAS, bids were required to be returned to the Town of Canadice by 2:00 pm on January 12, 2018; and

WHEREAS, all bids received were opened and read aloud on January 12, 2018 with the Town Engineer, Town Supervisor, Board Members Mark Malmendier and Teryl Gronwall in attendance; and

WHEREAS, the Engineer reviewed all bid materials as specified, bid tabulations were checked and follow-up on references was completed; now, therefore, be it

RESOLVED, that the Town Board awards the contract to Fineline Pipeline, Inc. in the amount of \$4,691,805.00; and, be it further

RESOLVED, that the Town Board awards this contract with the understanding that all bonds and insurance are acceptable and in conformance with the contract documents; and, be it further

RESOLVED, that the Town Supervisor is hereby authorized to sign the Notice of Award and all other appropriate documents (Agreement and Notice to Proceed) for all contracts; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Ms. Sheila Chalifoux, Esq. of Chalifoux Law, PC, Mr. Michael Schaffron and Ms. Kathy Dear, both of LaBella Associates, D.P.C., and retain a copy in the records of the Town.

10. Supervisor- Ms. Kristine Singer.

a. The financial reports for the month of January and February were submitted (see T.C. file). Councilman Gronwall motioned, Councilman Statt seconded, and it was carried to accept the Supervisor’s report.

APPROVED            Ayes 4            O’Connor, Statt, Malmendier, Gronwall  
                                 Abstained 1    Singer  
                                 Nays 0

b. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1990.4	A1010.4	\$ 800.00	Expenditures greater than budgeted amount.

Councilman Malmendier motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the budget transfer.

APPROVED            Ayes 5            Singer, O’Connor, Statt, Malmendier, Gronwall  
                                 Nays 0

**F. UNFINISHED BUSINESS:**

**1. Resolution Number 21 of 2018:** Order To Remove Unsafe Structure At 6133 Oak Lane, Tax Map

Number 174.00-1-49.100 And Acceptance Of Contractor Proposal

Councilman Statt motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall  
Nays 0

WHEREAS, the Code Enforcement Officer submitted a report to this Board indicating that a structure located at 6133 Oak Lane is unsafe pursuant to Chapter 58, Section 58-1 of the Canadice Town Code; and WHEREAS, this Board conducted a Public Hearing, as required, on December 11, 2017 regarding the unsafe structure pursuant to Chapter 58-1 of the Canadice Town Code; and WHEREAS, the owner had replied to the Code Enforcement Officer in writing that the Town had permission to enter the property and conduct whatever is required to secure or remove the structure; and WHEREAS, the Code Enforcement Officer had indicated to this Board that the structure is beyond only being secured and should be removed; and WHEREAS, prior to proceeding, this Board requested the Town Attorney to conduct a title search to ensure all owners were aware of the pending determination; and WHEREAS, a report was received from the Attorney indicating that there are no other owners, easements or liens on the property whom should be notified of the Town’s intent; and WHEREAS, this Board intends to proceed with the removal of the structure and assess any costs incurred against the property; and WHEREAS, this Board finds such structure unsafe as identified by the Code Enforcement Officer at 6133 Oak Lane, Springwater, NY, situate in the Town of Canadice as defined by Chapter 58-1 of the Canadice Town Code; and WHEREAS, the Code Enforcement Officer sent a letter to the property owner by certified and first-class mail notifying him that the Town intends to proceed with the removal of the structure and that all costs and expenses incurred by the Town for the removal of such structure will be assessed against the land on which this debris is situated; and WHEREAS, the Code Enforcement Officer obtained quotes from contractors for both remedial clean-up of the area and securing the structure along with complete demolition and removal of the structure and surrounding debris;

Clean up and Secure the structure:	Steve Lindsay	\$ 550.00
	Double J Contracting	1,100.00
	Tri/County Interiors	1,200.00
 Demolition and Removal:	Double J Contracting	\$5,850.00
	Steve Lindsay	6,000.00
	Tri/County Interiors	8,250.00

now, therefore, be it

RESOLVED, that this Board, after review of all information provided including conducting a public hearing and considering correspondence from the property owner, determined that the structure should be removed/cleaned-up and secured; and, be it further

RESOLVED, that the proposal from Double J Contracting in the amount of \$5,850.00 is accepted for the Demolition and Removal of the structure located at 6133 Oak Lane; and, be it further

RESOLVED, that this Board understands the difficulty accessing the property until the right of way is stable



so such remediation is to be completed by May 15, 2018; and, be it further  
RESOLVED, that a copy of this resolution be sent to the Code Enforcement Officer, Double J Contracting,  
and the property owner.

**2. Resolution Number 22 of 2018:** Order To Remove Unsafe Structure At 7122 Canadice Lake Road, Tax  
Map Number 186.00-1-28.200

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the  
resolution.

APPROVED                   Ayes 5                   Singer, O’Connor, Statt, Malmendier, Gronwall  
  Nays 0

WHEREAS, the Code Enforcement Officer submitted a report to this Board indicating that the structure  
located at 7122 Canadice Lake Road is unsafe pursuant to Chapter 58, Section 58-1 of the Canadice Town  
Code; and

WHEREAS, this Board conducted a Public Hearing, as required, on December 11, 2017 regarding the unsafe  
structure pursuant to Chapter 58-1 of the Canadice Town Code; and

WHEREAS, the owner has obtained a demolition permit dated March 6, 2018 for removal of the structure;  
and

WHEREAS, this Board is requiring that the structure be demolished and debris removed by May 15, 2018 to  
be in compliance; and

WHEREAS, if the property owner doesn’t comply, the Town will proceed with having the structure removed  
and all debris cleaned up and all costs incurred by the Town will be assessed to the property; now, therefore,  
be it

RESOLVED, that a copy of this resolution be sent to the Code Enforcement Officer and property owner, Mr.  
Frank Voss, Jr.

**3. Resolution Number 23 of 2018:** Authorization To Execute Technology Support Agreement With  
Integrated Systems

Councilman Gronwall motioned, Councilman Malmendier seconded, and it was unanimously carried to  
approve the resolution.

APPROVED                   Ayes 5                   Singer, O’Connor, Statt, Malmendier, Gronwall  
  Nays 0

WHEREAS, technology support for Town computers and related equipment has been maintained internally  
by knowledgeable willing staff or by periodic engagement of professionals; and

WHEREAS, technology and the breach of technology is of concern to this Board; and

WHEREAS, the Supervisor and Board Member Mark Malmendier have met with a representative of  
Integrated Systems and reviewed their proposal; and

WHEREAS, research with other towns and the IT Director at Ontario County indicates that Integrated  
Systems is the preferred provider; and

WHEREAS, the Supervisor and Board Member Mark Malmendier recommend that Integrated Systems be  
retained for technology support for the Town; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said agreement for 100 hours of service  
for \$7,500.00 and remittance of the agreement fee upon receipt of a fully-executed document; and, be it  
further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed agreements and request a fully-executed copy to be returned to the Town for retention in our files.

**G. NEW BUSINESS:**

**1. Resolution Number 24 of 2018:** Authorization To Execute Town Clerk Plus Software Support Contract With Williamson Law Book Company

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED                   Ayes 5               Singer, O'Connor, Statt, Malmendier, Gronwall  
   Nays 0

WHEREAS, this Board purchased the Town Clerk/Tax Collector program from Williamson Law Book Company in 1998 which has been updated to the Town Clerk Plus Program; and

WHEREAS, the software support is an annual renewable contract at a rate of \$692.00 for 2018; and

WHEREAS, the Town Clerk recommends the contract be renewed; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and retain a copy of same in the Town files.

**2. Resolution Number 25 of 2018:** Authorization to Execute Building and Code Enforcement Program Software Support Contract With Williamson Law Book Company

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED                   Ayes 5               Singer, O'Connor, Statt, Malmendier, Gronwall  
   Nays 0

WHEREAS, this Board purchased the Code Enforcement Officer program from Williamson Law Book Company in 2000; and

WHEREAS, the software support is an annual renewable contract at a rate of \$416.00 for 2018; and

WHEREAS, the Code Enforcement Officer recommends the contract be renewed; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and retain a copy of same in the Town files.

**3. Resolution Number 26 of 2018:** Sympathy – Clark Affolter

Supervisor Singer motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED                   Ayes 5               Singer, O'Connor, Statt, Malmendier, Gronwall  
   Nays 0

WHEREAS, this Board was deeply saddened to learn of the death of Clark Affolter; and

WHEREAS, Mr. Affolter was a long-time Canadice resident; and

WHEREAS, Mr. Affolter also served as an elections inspector during a number of elections from 2008 through 2017; and

WHEREAS, Mr. Affolter served the Town for a period of time by keeping the walkways at the Town Hall free from snow and ice; and

WHEREAS, Mr. Affolter for years was found regularly walking County Road 37, always offering a nice smile and wave to each passerby; and

WHEREAS, Mr. Affolter was a true friend to many and a highly respected resident of Canadice; and

WHEREAS, the Town of Canadice wishes to pay its respects to the memory of this fine citizen; now, therefore, be it

RESOLVED, that the Town Board of the Town of Canadice extends its sympathy to the family of Mr. Clark Affolter; and, be it further

RESOLVED, that this Resolution be entered as part of the permanent records of the proceedings of the Town and be retained in its book of minutes forever; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution to the family of Mr. Clark Affolter.

4. Approval of the Bills –

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #3 for 2018-

		Voucher	
	General/Highway/Fire Districts Account	#75 to #121	\$180,170.12
	Trust & Agency	#3	\$ 452.63
APPROVED	Ayes 5	Singer, O’Connor, Statt, Malmendier, Gronwall	
	Nays 0		

**H. PRIVILEGE OF THE FLOOR:**

1. Superintendent Virgil questioned the progress of the Union Contract. Supervisor Singer indicated she needed to review the contract for any additional changes that may have been made before it will be approved.

**I. ADJOURNMENT:**

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to adjourn the meeting at 8:39 pm.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall  
Nays 0

Respectfully submitted, \_\_\_\_\_ Eileen Schaefer, Town Clerk