

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on May 8, 2023 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Five (5) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag led by Linda Moorhouse.

4. Approval of April 10, 2023 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the April 10, 2023 Regular Town Board Meeting.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

B. PUBLIC HEARING: Public Hearing to Entertain Comments Pertaining to a Septic Placement Variance Request at 5626 Canadice Hollow Road, Springwater NY 14560.

*Councilman O’Connor motioned, Supervisor Vastola seconded, and it was unanimously carried to recess as the Canadice Town Board and convene as the Canadice Board of Health.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

*Supervisor Vastola asked if there were any questions from the Board.

*Councilwoman Crowley had a question for Mr. Grove- the right side shows 46.6 ft; were there any evaluations of the well of the adjoining property which appears to be to the north on OnCor. Mr. Grove looked at the ariel map and there would be nothing to interfere.

1. Resolution Number 26 of 2023 – Approving Septic Placement Variance For 5626 Canadice Hollow Road.

Supervisor Vastola motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice Municipal Code Chapter 92 contains the requirements for Septic Systems installed or repaired within the Town; and

WHEREAS, said code states that the Canadice Town Board of Health must review and approve any requested variances to these rules and regulation; and

WHEREAS, Mr. Joseph Miller, Canadice Code Enforcement Officer has referred the plans for a new system to be installed at 5626 Canadice Hollow Road for review and variance approval or denial; and

WHEREAS, detailed construction plans for the new system were provided by the engineer, Mr. William Grove; and

WHEREAS, §92-8 C of the Canadice Municipal Code states that a public hearing is to be held with required legal postings;

WHEREAS, a Public Hearing was duly held on May 8, 2023 at the Canadice Town Hall at 7:30 pm, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to said variance, or any part thereof; and

WHEREAS, the Town Board convening as the Canadice Board of Health reviewed the submitted plans and after due deliberation, found the proposed system to meet or exceed state codes; now, therefore, be it

RESOLVED, that this Board approves the installation of the system in accordance with the plans provided; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to, Lynn Gorton 5626 Canadice Hollow Road, Springwater, NY 14560, Mr. William Grove of Grove Engineering, 8677 State Route 53, Naples, NY 14512 and Joseph Miller, Canadice Code Enforcement Officer.

*Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to close AS THE Canadice Board of Health and reconvene as the Canadice Town Board.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

C. SET PUBLIC HEARING LOCAL LAW #2:

1. Resolution Number 27 of 2023 - Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To The Adoption Of Local Law Number 2 (Intro) Of 2023 To Amend Chapter 14 Meetings And Public Hearings §14-15 Entitled: A Local Law Authorizing The Town Board And The Other Public Bodies Of The Town To Use Videoconferencing Technology To Participate In Public Meetings

After a brief discussion Supervisor Vastola motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town Board of the Town of Canadice, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law authorizing the Town Board and the other public bodies of the Town to use videoconferencing technology to participate in public meetings; and

WHEREAS, there has been presented and introduced at a meeting of this Board held on May 8, 2023, a proposed local law to amend Chapter 14 Meetings And Public Hearings §14-15 entitled “A Local Law

Authorizing the Town Board and the Other Public Bodies of the Town to Use Videoconferencing Technology to Participate in Public Meetings”; now, therefore, be it RESOLVED, that this Board shall hold a Public Hearing on the 12th day of June 2023 at 7:30 pm for the purpose of entertaining comments pertaining to the adoption of Local Law Number 2 (intro) of 2023 entitled “A Local Law Authorizing the Town Board and the Other Public Bodies of the Town to Use Videoconferencing Technology to Participate in Public Meetings; and, be it further RESOLVED, that the Clerk of this Board publish a notice of said Public Hearing in the official newspaper of the Town at least five (5) days prior thereto.

D. PRIVILEGE OF THE FLOOR:

1. Linda Moorhouse commented that she has stepped down as Chairwomen of the ZBA and Ed Bott has accepted the position of Chairman of the ZBA.
2. Linda Moorhouse has questions on the property on Ross Road that has several trailers and the condition of the property is very poor. She would also like to know why the Town of Canadice has not become associated with the Richmond Fire District to allow Canadice residents to hold a position on their Board. Supervisor Vastola asked that Mrs. Moorhouse provide the Town Board with a letter outlining her concerns.
3. Kaitlyn McCumiskey and Christopher Vastola attended a Richmond TB meeting regarding the Clean Energy Communities Program.

E. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

F. REPORTS:

1. Town Clerk/Tax Collector- Eileen Schaefer.
 - a. The financial report for the Town Clerk/Tax Collector for the month of April was submitted (see T. C. file).

*The final amount paid to the Ontario County Treasurer to close out tax collection was \$505,317.62, with \$65,832.91 in unpaid taxes (37 parcels) turned over to the Treasurer.

Councilman Gronwall motioned, Supervisor Vastola seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0
2. Historian- Margaret Bott.
 - a. Supervisor Vastola is meeting with the Historians tomorrow.
3. Code Enforcement Officer- Joseph Miller.
 - a. The written report for the month of April was submitted (see T. C. file).
 - b. Short Term Rental applications have picked up a bit as the summer vacations start. We are up to 19 applications.

4. Planning Board- Theodore Mayhood.
 - a. Draft minutes were submitted to the Town Board (see T. C. file).
 - b. Chairman Mayhood gave an update on the applications they are processing.

5. Zoning Board of Appeals- Linda Moorhouse.
 - a. Minutes were submitted to the Town Board (see T. C. file).

6. Highway Superintendent- Jeremy Fraim.
 - a. The written report for the month of April was submitted (see T. C. file).
 - b. Took the rubber-tired excavator and backhoe around town cleaning leaves and debris in ditches and around driveways.
 - c. Our intern from last year, Evan Earle, will be with us again for two weeks to learn different jobs the Highway Department takes care of. He has been a good worker and hopefully we will have a place for him in the future.
 - d. The NYS Budget approved \$60 million dollars extra in the CHIPS funding and Canadice will receive approximately an additional \$16K.
 - e. Mrs. Moorhouse complimented the Highway Department on their work.
 - f. Tim Harezga is back for the summer. Fixing defects to shoulders and trimming brush.
 - g. Councilman Statt questioned if we are full in our salt barns. Superintendent Fraim indicated we used more this season than last season due to ice conditions. We have a decent amount to start the next winter season. The materials have increased in cost substantially.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
 - a. The written report for the month of April was submitted (see T.C. file).
 - b. The annual roadside trash cleanup day was successful.
 - c. Honeoye Lake level has still been very high, and it's not usually this high this long. Councilman Gronwall contacted the Ontario County Sheriff's office to recommend that his department post "No Wake" signs. They were posted the following week at the Honeoye Lake public boat launches.
 - d. Ontario County will handle the summer weed harvesting program from July 5th through August 31st.
 - e. The Alum treatment DEC applied in Honeoye Lake last November will not have a maximum effect until mid-July through mid-September. Blue-green algae blooms will most likely appear in Honeoye Lake in June.
 - f. Ontario County Soil & Water Conservation District released around 450 silver flies to combat the invasive hemlock wooly adelgid at the Finger Lakes Land Trust Westly Hill Preserve. The health of the native hemlock trees in the Honeoye Lake Watershed is threatened by the invasive pest. They are planning additional treatments later in the year.

8. Assessor- Lisa Bennett; Assessor Clerk- Holly Swingle.
 - a. The written report for the month of April was submitted (see T.C. file).

9. Water District Operations –

a. Rochester Water Authority Operations Report submitted (see T.C. file).

b. Councilwoman Crowley reported on the water sage reconciliation which shows what was pumped vs what is billed. April 21st the water tower was hit by lightning. They are using manual monitoring for now and once all the residents are back for the summer there is very little flushing needed. Supervisor Vastola commented on a situation he came across around the water tank area. A worker was checking underground and controls were open. Changes are being implemented so that doesn't happen again.

c. The 2022 AWQR is complete and will be published as soon as Patricia Bedard gives the approval for release.

10. Special Reports –

a. No special reports.

11. Supervisor- Christopher Vastola.

a. The financial reports for the months of January, February, March and April were submitted. March and April still need to be reviewed.

Councilwoman Crowley motioned, Councilman Statt seconded, and it was unanimously carried to accept the Supervisors reports for January and February.

APPROVED Ayes 4 O'Connor, Statt, Gronwall, Crowley
 Abstain 1 Vastola
 Nays 0

G. UNFINISHED BUSINESS:

1. FHA Wildlife Crossing Pilot Program – Ontario County Planning Director Tom Harvey is working with department heads for Ontario County Public Works, Bill Wright and Ontario County Soil and Water, Megan Webster to see if there is anything that makes sense to pursue. \$111 million in funding is available for the program.

2. Sidewalk Bid Review and Award. The Board discussed the two proposals received and the questions that remained have been answered.

H. NEW BUSINESS:

1. Directing the Planning Board to begin the update to the Town of Canadice Comprehensive Plan. Mr. Mayhood asked if there will be a separate budget for the committee to work with. The communication system in town is not great, we could advertise in the Penny Saver. Involve Ontario County Planning for assistance. Genesee Finger Lakes Regional Planning will help and Capital District Planning also offered to assist. Councilwoman Crowley indicated if we took the budget used previously and multiplied it by four, that would give a basis for the committee to start with. Planning Board Vice-Chair Kaitlyn McCumiskey volunteered to lead the committee.

Supervisor Vastola Motioned, Councilman Statt seconded and it was unanimously carried to begin the next Comprehensive Plan update.

APPROVED Ayes 5 Vastola, O'Connor, Statt, Gronwall, Crowley
 Nays 0

2. Resolution Number 28 of 2023 – Authorization To Execute Roadside Mowing Contract With Ontario County.

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Ontario County desires to continue having the Town of Canadice mow the roadsides along designated County roads within the Town; and

WHEREAS, Canadice Highway Superintendent Jeremy Fraim, and this Board agree with the renewal of the terms set forth in the contract presented for the 2023 season; now, therefore, be it

RESOLVED, that this Board gives authorization to the Supervisor to execute the contract renewal containing the same terms as the 2022 contract with same rates of \$ 36.36 for a single mower and \$ 38.89 for boom style mowers plus labor and fringe benefits paid at actual cost; and, be it further

RESOLVED, that the Clerk of this Board send the signed copy of the renewal agreement along with a certified copy of this resolution to William Wright, Commissioner of Public Works; and, be it further

RESOLVED, that the Clerk of this Board send a copy of the executed agreement and a copy of this resolution to Jeremy Fraim, Canadice Highway Superintendent and retain a copy of said agreement for Town records.

3. Resolution Number 29 of 2023 – Authorization To Execute Maintenance Service Contract With Paul Rader, D/B/A Poopmans Septic Service For The Town Hall Onsite Wastewater Treatment Plant.

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Canadice installed an onsite home treatment plant at the Town Hall; and

WHEREAS, said treatment plant requires annual maintenance to be in compliance with state codes and to ensure proper operation; and

WHEREAS, this Board contracted with Paul Rader, Poopmans Septic & Jetter Service beginning in 2020 with the execution of a three-year agreement; and

WHEREAS, Poopmans has submitted a new three-year maintenance contract with a \$50 increase in price; and

WHEREAS, the current maintenance contract is expiring on 6/13/2023 and this Board desires to have Poopmans Septic Service continue to maintain the system; now, therefore, be it

RESOLVED, that this Board gives authorization to execute the maintenance contract for a period of three years for the sum of \$700.00; and, be it further

RESOLVED, that an Addendum be added to the contract requiring that all inspections be scheduled with the Code Enforcement Office and are conducted with a representative of the Town in attendance; and, be it further

RESOLVED, that the Clerk of this Board send a signed copy of the agreement along with a certified copy of this resolution to Paul Rader and retain a copy of said agreement for the Town records.

4. Resolution Number 30 of 2023 – Authorization To Solicit Proposals For Town Hall Parking Lot

Replacement.

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Canadice Town Board members agree that significant repair is required to correct deficiencies in the parking lots of the Town Hall and Town Court buildings; and

WHEREAS, the Board is concerned about public safety given the current state of disrepair observed; and

WHEREAS, the Highway Superintendent has prepared Request For Proposal (RFP) documents that outline the required demolition of existing top surface, grading, base preparation and installation of a new asphalt surface for the Town Hall and Town Court; and

WHEREAS, this Board approves the proposed RFP as prepared by the Highway Superintendent and reviewed by the Supervisor; and

WHEREAS, once proposals are received by the Town Clerk by the date and time contained in the request documents, the Highway Superintendent will assemble a review team within the Town and make a recommendation to this Board for consideration; now, therefore, be it

RESOLVED, that this Board authorizes the advertising and posting of the RFP with bids to be submitted in accordance with the terms and conditions contained in the document therein; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to the Highway Superintendent, the Town Supervisor and maintain a copy in the Town’s records.

5. Ontario County Recycle electronics event scheduled for Saturday May 20th. Supervisor Vastola will take outdated Town electronics to the event.

6. Clear Government Zoom municipal software zoom demo scheduled for May 24th 3:30-4.

7. Approval of the Bills –

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #5 for 2023-

	Voucher	
General/Highway/Water District #1	#158 to #203	\$ 48,613.88
Trust & Agency	#6	\$ 316.84

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

8. Resolution Number 31 of 2023 – Approve Contractor For Sidewalk Replacement For Town Hall.

Supervisor Vastola motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice released a general Request for Proposal (RFP) to provide concrete sidewalk replacement services for the Town Hall; and,

WHEREAS, the following bids for concrete sidewalk replacement were received:

Caldwell’s Custom Concrete, Inc	Dansville	\$70,292.55
Roy White Enterprises, Inc	Hemlock	\$57,800.00; and

WHEREAS, this Board and the Highway Superintendent, have reviewed all bids; and,
 WHEREAS, this Board has determined that the bid from Roy White Enterprises, Inc reflects the requirements outlined in the RFP and is within the forecasted budget; now, therefore, be it
 RESOLVED, this Board authorizes the Supervisor to award the contract to Roy White Enterprises, Inc in the amount of \$57,800.00; and, be it further
 RESOLVED, this Board authorizes the Supervisor to request all necessary insurance documentation from the contractor, confirm completion date and negotiate payment terms; and, be it further
 RESOLVED, that the Clerk of this Board send a certified copy of this resolution to Roy White Enterprises, Inc, Jeremy Fraim, Canadice Highway Superintendent, to act as Project Coordinator and retain a copy in the official record.

I. PRIVILEGE OF THE FLOOR:

- *Supervisor Vastola mentioned compost bins are for sale again and a mattress recycling event will be June 3rd in Farmington. DMV has temporary revised office hours, check their website for details or the Town website homepage.
- *Councilwoman Crowley will research with Krista for a new propane contract for the Town and if employees can participate.
- *Clean Energy Presentation: Supervisor Vastola indicated they could have a preliminary meeting before it’s brought to the Board. Councilwoman Crowley will set up a preliminary meeting for a Clean Energy Presentation.
- *Supervisor Vastola commented that Councilman O’Connor has been nominated for Senior Citizen of the Year Award.
- *Supervisor Vastola indicated a housing survey meeting is scheduled in Geneva Wednesday if anyone from the Planning Board or Zoning Board wants to attend.
- * Councilman O’Connor provided the Memorial Day schedule for services:
 Monday May 29th - 9:00 am in Bristol, 9:30 am in Hemlock, 10:30 am in Canadice and 11:00 am for a parade in Richmond followed by services at the gazebo in front of the Richmond Town Hall.
- *Councilman O’Connor commented that since the Ford Maverick is not an option for purchase now, he reminded the Board there is no good resale/used value for an electric vehicle. They are disposed, not resold. Therefore, an electric vehicle would not have a good trade-in value in the future.

J. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 8:39 pm.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk