

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on May 9, 2022 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Five (5) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag.

4. Approval of April 11, 2022 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the April 11, 2022 Regular Town Board Meeting.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

With the following correction:

1. Pg. three, E, #4, it was a not a recommendation of the committee to accept Martin’s proposal.

B. PRIVILEGE OF THE FLOOR:

1. Supervisor Vastola mentioned that the voucher being held from the last meeting was also for training and site visits.

2. Supervisor Vastola indicated the roadside clean-up was well attended. He would also like to look into a community garden.

C. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

D. REPORTS:

1. Town Clerk/Tax Collector- Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of April was submitted (see T. C. file).

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Vastola, O'Connor, Statt, Gronwall, Crowley
 Nays 0

2. Historian- Margaret Bott.
 - a. No Report

3. Code Enforcement Officer- Stephen Smith.
 - a. The written report for the month of April was submitted (see T. C. file).

4. Planning Board- Theodore Mayhood.
 - a. Draft minutes were submitted to the Town Board (see T. C. file).
 - b. Mr. Mayhood couldn't make the meeting; Mr. Craig had nothing to add.

5. Zoning Board of Appeals- Linda Moorhouse.
 - a. Minutes were submitted to the Town Board (see T. C. file).

6. Highway Superintendent- Jeremy Fraim.
 - a. The written report for the month of April was submitted (see T. C. file).
 - b. One truck made a salt run when we had an icy snow mix on the Canadice Hill area and black ice on County Road 37.
 - c. Superintendent Fraim met with Retired Supervisor Kristine Singer and revised the equipment replacement schedule.
 - d. Discussion took place regarding where funds would be pulled from for a new grader and the length of the lease. Quote information for a grader was provided.
 - e. Quotes from SG Security provided for cameras at the Highway Department building.
 - f. State DOT released CHIPS allocation funding information. A new fourth program was created and we are receiving an additional \$41K.
 - g. Councilman O'Connor questioned the additional bills for the parts for the F550. Superintendent Fraim outlined what happened with the purchases and the defective parts that were replaced. A \$200 credit is with Honeoye Auto Parts for the defective parts.
 - h. Councilman O'Connor feels four cameras should be installed at the highway property. Councilwoman Crowley will ask the Bookkeeper to have SG quote for motion detection instead of full time recording. New quotes will be needed for both the town hall and highway properties.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
 - a. The written report for the month of April was submitted (see T.C. file).
 - b. Data collection has started. The Honeoye Lake surface water temperature was 56.8 yesterday, water clarity is 12 feet and the lake level is high.
 - c. The April 26th public WebEx presentation for the Princeton Aeration Engineering Research Project was well attended. There were approximately 180 plus views between live attendance (80) and recorded views (100+). The WebEx recording is posted on the HLWTF website at: <https://honeoyelakewatershed.org/aeration>.
 - d. Ontario County Soil & Water indicated Flexamat can be ordered. Superintendent Fraim indicated

the Flexamat materials are already being delivered tomorrow.

8. Assessor- Lisa Bennett

- a. The written report for the month of April was submitted (see T.C. file).

9. Water District Operations –

- a. Rochester Water Authority Operations Report submitted (see T.C. file).
- b. Councilman Gronwall questioned if we will be getting a quarterly or monthly report.

Councilwoman Crowley indicated that information is submitted with the invoice. Councilman Gronwall asked that Supervisor Vastola include the information in their packets for review.

- c. Discussion took place regarding meter replacement when the resident would be responsible for the costs. Councilwoman Crowley indicated the fee needs to be added to our fee schedule. There were two meters that were frozen and replaced. The Town will have to be reimbursed for the cost.

10. Special Reports –

- a. No special reports.

11. Supervisor- Christopher Vastola.

- a. The financial report for the month of April was submitted.

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to accept the Supervisors report.

*Councilwoman Crowley questioned two accounts that appear to have a deficit. Discussion took place regarding where the grants or funds will come from to make those account lines whole. More research will need to happen for both accounts.

*Councilman O’Connor questioned a grant for the capital improvement on Canadice Hollow Road. He doesn’t believe we were reimbursed for the culvert, if Superintendent Fraim can look into it.

APPROVED Ayes 4 O’Connor, Statt, Gronwall, Crowley
 Abstain 1 Vastola
 Nays 0

E. UNFINISHED BUSINESS:

1. The Court audit is complete and a resolution will be submitted at the next meeting for approval.
2. George Vanderstow’s survey pin was reinstalled and the surveyor was paid.
3. Short Term Rental Regulations – the post card has been printed will be mailed within a week or two so it is in the hands of residents by June 1st.
4. Planning Board Code Book Update for the RV regulation. CEO Smith will look it over and report back.
5. HVAC Town Hall – Councilwoman Crowley indicated the committee would like to contract with Natural Systems Engineering quoting \$2500 to prepare a suggested design specification. The two responses received had a 50% variance in size.

Councilman Gronwall motioned and Councilman Statt seconded that Councilwoman Crowley may move forward with contracting with an engineering company not to exceed \$3,000.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

6. County Road 36 and County Road 37 repairs will be starting.

7. Councilman O’Connor indicated he checked with an Association of Towns attorney and mileage to a county board meeting for the Town Supervisor must be approved by resolution and town law. Training reimbursement is acceptable. Supervisor Vastola has not had a chance to check with Ontario County to see if they will reimburse him for mileage to their meetings.

F. NEW BUSINESS:

1. Stephen Smith provided the Board with a memo from our gardener Nanette Smith. She is proposing an increase in pay to \$25 per hour and she will bring in another person as a subcontractor that she will pay. The other option would be to pay each of them; \$15 per hour to Nanette and \$10 an hour to her subcontractor. After some discussion, Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve paying Nanette \$25 per hour and she will pay her subcontractor.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

2. Resolution Number 24 of 2022 –Appointment Of Kristine Singer To The Zoning Board Of Appeals
Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

WHEREAS, Zoning Board of Appeals Member Martin Gascon passed away leaving a vacancy on the Board for a term that expires December 31, 2022; and

WHEREAS, Kristine Singer has expressed her interest to serve on the Zoning Board of Appeals; and
WHEREAS, this Board, after due deliberation, agrees that Ms. Singer will be an asset to the Zoning Board of Appeals and is pleased that Ms. Singer wishes to serve on said Board; now, therefore, be it

RESOLVED, that this Board does hereby appoint Kristine Singer to the Town of Canadice Zoning Board of Appeals to the unexpired term that will expire on December 30, 2022 and, be it further
RESOLVED, that the Clerk of this Board send certified copy of this resolution to Ms. Singer.

3. Resolution Number 25 of 2022 – Authorization To Execute An Annual Right Of Way Maintenance Permit With Ontario County Regarding Potential Repairs Or Maintenance Of Canadice Water District No. 1 Infrastructure

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

WHEREAS, Canadice Water District No. 1 has been constructed along the County Road 36 corridor in the

Town of Canadice; and

WHEREAS, this Board, on behalf of the Water District, has contracted with the Rochester Water Bureau to operate and maintain the district distribution system; and

WHEREAS, as the owners of the District, the Town needs to execute an annual maintenance permit with the County in the event any work is required to be done on any of the infrastructure within the County Right of Way; now, therefore, be it

RESOLVED, that this Board gives authorization for the execution of said permit by the required Town Officials; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution along with the executed permit to Patricia Bedard, Manager of Water Production for her to submit to Ontario County Public Works.

4. Resolution Number 26 of 2022 – Authorization To Execute The Roadside Mowing Contract With Ontario County

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Ontario County desires to continue having the Town of Canadice mow the roadsides along designated County roads within the Town; and

WHEREAS, Canadice Highway Superintendent Jeremy Fraim and this Board agree with the renewal of the terms set forth in the contract presented for the 2022 season; now, therefore, be it

RESOLVED, that this Board gives authorization to the Supervisor to execute the contract renewal containing the same terms as the 2021 contract with adjusted rates of \$ 36.36 for a single mower and \$ 38.89 for boom style mowers plus labor and fringe benefits paid at actual cost; and, be it further

RESOLVED, that the Clerk of this Board send the signed copy of the renewal agreement along with a certified copy of this resolution to William Wright, Commissioner of Public Works; and, be it further

RESOLVED, that the Clerk of this Board send a copy of the executed agreement and a copy of this resolution to Jeremy Fraim, Canadice Highway Superintendent and retain a copy of said agreement for Town records.

5. Approval of the Bills –

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #5 for 2022-

	Voucher	
General/Highway/Water District #1	#161 to #201	\$ 46,018.31
Trust & Agency	#6 to #7	\$ 436.71

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

6. Councilman O’Connor questioned who is mowing Canadice Hollow Cemetery; it still needs to be mowed. There is a tree fallen over that needs to be taken care of too. Superintendent Fraim will handle the tree issue.

G. PRIVILEGE OF THE FLOOR:

1. Councilman O'Connor provided the Memorial Day schedule for services:
Monday May 30th - 9:00 am in Bristol, 9:30 am in Hemlock, 10:30 am in Canadice and 11:00 am for a parade in Richmond followed by services at the gazebo in front of the Richmond Town Hall

H. ADJOURNMENT:

Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 9:01 pm.

APPROVED Ayes 5 Vastola, O'Connor, Statt, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk