

A. CONVOCAATION:

- 1. The Canadice Town Board Meeting was held on June 11, 2018 at 7:30 pm at the Canadice Town Hall.
- 2. Roll call showed the following-

Present: Supervisor Kristine Singer
 Councilman John O’Connor
 Councilman Mark Statt
 Councilman Mark Malmendier
 Councilman Teryl Gronwall

Others Present: Four (4) guests/residents attended the Regular Town Board Meeting.

- 3. Salute to the Flag.

- 4. Approval of May 14, 2018 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the May 14, 2018 Regular Town Board Meeting;

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

With the following addition: Pg 2, Item C, the culvert is for Canadice Hollow Road.

B. PRIVILEGE OF THE FLOOR: There was no one to be heard.

C. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

D. REPORTS:

- 1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

- a. The financial report for the Town Clerk/Tax Collector for the month of May was submitted (see T. C. file).

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

- 2. Historian- Mrs. Margaret Bott.

- a. No report.

- 3. Code Enforcement Officer- Mr. Stephen Smith.

- a. The written report for the month of May was submitted (see T. C. file).

- b. CEO Smith reported the ZBA application from Mr. and Mrs. Hallett was postponed until July per a

request from their attorney.

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. The Solar Research Committee submitted a draft local ordinance for the Planning Board to review.

It just needs to be reviewed by the CEO and then it should be ready to present to the Town Board.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. No meeting held in May.

6. Highway Superintendent- Mr. Mike Virgil.

a. The written report for the month of May was submitted (see T. C. file).

b. Canadice Hollow Road culvert replacement is completed with a few minor things to be done, but the road is open.

c. The brooming of roads is completed and the first round of mowing has started.

d. Beam Mack engineers took a look at the truck with issues and ran several tests. No conclusions yet.

e. The leaking diesel tank has been removed. The new double-wall tank with spill-box protection has been ordered. The contaminated soil was transported to the Ontario County Landfill.

f. Attended the Cornell Roads Highway School June 4th through the 6th.

g. Met with a Spectrum field engineer and looked at several roads. They are trying to close areas of continuity that they don't have. They will be running fiber in those sections. By March or April next year they will be done and the expectation is very few areas in the Town will not have access to fiber.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

a. The written report for the month of May was submitted (see T.C. file).

b. Isolated blue-green algae blooms took place, but the lake looks good now.

c. Thanks to Supervisor Singer and Councilman Malmendier for participating in the HVA Annual Lake Symposium.

d. Councilman Gronwall along with Supervisor Singer and Richmond Supervisor Caroline Sauers met with Congressman Collins May 30th at Sandy Bottom Park to give him an overview of the blue-green algae issue.

e. No announcements regarding the Governor's \$65M plan to address blue-green algae in the 12 high-priority lakes.

f. NYS DEC WQIP Grant Round 11 Project- Ontario County Highway Department will be installing concrete sediment basins on County Road 36 and debris guards for Cratsley Gully. This project is expected to be completed and closed out by the end of 2018.

8. Assessor- Mrs. Lisa M. Bennett

a. The written report for the month of May was submitted (see T.C. file).

9. Water District No. 1 –

a. Notice to Proceed issued to the contractor 6/8/2018 at the pre-construction meeting.

- b. We have a tentative construction schedule. The tank site will be cleared and prepped first. Rural Development requires a sign be posted near the pump station site regarding the water improvement project.
- c. June 2018 Edition of Top 10 Q&A is available and the website will be updated.

10. Supervisor- Ms. Kristine Singer.

- a. The financial reports for the month of April and May were submitted (see T.C. file).

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was carried to accept the Supervisor’s reports.

APPROVED Ayes 4 O’Connor, Statt, Malmendier, Gronwall
 Abstained 1 Singer
 Nays 0

b. Budget Transfer:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1990.4	A1910.4	\$ 884.92	Expenditures greater than budgeted amount.

Councilman Gronwall motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the budget transfer.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

E. UNFINISHED BUSINESS:

1. Resolution Number 44 of 2018: Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To The Adoption Of Local Law Number 2 (Intro) Of 2018 Entitled: A Local Law Amending Chapter 110, Taxation, Article II, Senior Citizens Exemption, Of The Town Of Canadice Town Code

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, there has been presented and introduced at a meeting of this Board held on June 11, 2018, a proposed local law entitled: A Local Law Amending Chapter 110, Taxation, Article II, Senior Citizens Exemption, of the Town of Canadice Town Code; now, therefore, be it

RESOLVED, that this Board shall hold a Public Hearing on the 9th day of July 2018 at 7:30 pm for the purpose of entertaining comments pertaining to the adoption of Local Law Number 2 (intro) of 2018 entitled: A Local Law Amending Chapter 110, Taxation, Article II, Senior Citizens Exemption, of the Town of Canadice Town Code; and, be it further

RESOLVED, that the Clerk of this Board publish a notice of said Public Hearing in the official newspaper of the Town at least five (5) days prior thereto.

2. Resolution Number 45 of 2018: Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To The Adoption Of Local Law Number 3 (Intro) Of 2018 Entitled: A Local Law Amending Chapter 110, Taxation, Adding Article V, Solar And Wind Energy Exemption, Of The Town Of Canadice Town Code

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the

resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, there has been presented and introduced at a meeting of this Board held on June 11, 2018, a proposed local law entitled: A Local Law Amending Chapter 110, Taxation, Adding Article V, Solar and Wind Energy Exemption, of the Town of Canadice Town Code; now, therefore, be it RESOLVED, that this Board shall hold a Public Hearing on the 9th day of July 2018 at 7:30 pm for the purpose of entertaining comments pertaining to the adoption of Local Law Number 3 (intro) of 2018 entitled: A Local Law Amending Chapter 110, Taxation, Adding Article V, Solar and Wind Energy Exemption, of the Town of Canadice Town Code; and, be it further RESOLVED, that the Clerk of this Board publish a notice of said Public Hearing in the official newspaper of the Town at least five (5) days prior thereto.

3. Resolution Number 46 of 2018: Adoption Of The Town Of Canadice Cyber Security Policy
Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, it is in the best interest of the Town and its residents for the Town Board to adopt a cyber security policy to ensure adequate protection of digital information maintained by the Town; and WHEREAS, the policy was developed and reviewed by members of this Board, the Ontario County IT Director and representatives from Integrated Systems; and WHEREAS, upon its adoption, the policy should be reviewed annually and amended as needed by recommendation of any member of this Board or IT professional retained by the Town; and WHEREAS, this Board has reviewed the policy as distributed; now, therefore, be it RESOLVED, that the Cyber Security Policy is hereby adopted; and, be it further RESOLVED, that the Clerk of this Board send a certified copy of this resolution to the Town Supervisor Kristine Singer, and retain a copy in the records of the Town.

F. NEW BUSINESS:

1. Resolution Number 47 of 2018: Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To The Adoption Of Local Law Number 1 (Intro) Of 2018 Entitled: A Local Law Pursuant To Chapter 97-2011 Of The Laws Of The State Of New York And Section 3-C Of The General Municipal Law Overriding Tax Levy Limit For Fiscal Year 2019
Councilman Gronwall motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, there has been presented and introduced at a meeting of this Board held on June 11, 2018, a proposed local law entitled: A Local Law Pursuant to Chapter 97-2011 of the Laws of the State of New York and Section 3-C of the General Municipal Law Overriding Tax Levy Limit for Fiscal Year 2019; now, therefore, be it RESOLVED, that this Board shall hold a Public Hearing on the 9th day of July 2018 at 7:30 pm for the

purpose of entertaining comments pertaining to the adoption of Local Law Number 1 (intro) of 2018 entitled: A Local Law Pursuant to Chapter 97-2011 of the Laws of the State of New York and Section 3-C of the General Municipal Law Overriding Tax Levy Limit for Fiscal Year 2019; and, be it further RESOLVED, that the Clerk of this Board publish a notice of said Public Hearing in the official newspaper of the Town at least five (5) days prior thereto.

2. Resolution Number 48 of 2018: Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To The Adoption Of Local Law Number 4 (Intro) Of 2018 Entitled: A Local Law Amending Chapter 16, Officers And Employees, Article V, Changing The Highway Superintendent Position From An Elected Position To An Appointed Position, Of The Town Of Canadice Town Code Councilman Malmendier motioned, Supervisor Singer seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, there has been presented and introduced at a meeting of this Board held on June 11, 2018, a proposed local law entitled: A Local Law Amending Chapter 16, Officers and Employees, Article V, Changing the Highway Superintendent Position from an Elected Position to an Appointed Position, of the Town of Canadice Town Code; now, therefore, be it RESOLVED, that this Board shall hold a Public Hearing on the 9th day of July 2018 at 7:30 pm for the purpose of entertaining comments pertaining to the adoption of Local Law Number 4 (intro) of 2018 entitled: A Local Law Amending Chapter 16, Officers and Employees, Article V, Changing the Highway Superintendent Position from an Elected Position to an Appointed Position, of the Town of Canadice Town Code; and, be it further RESOLVED, that the Clerk of this Board publish a notice of said Public Hearing in the official newspaper of the Town at least five (5) days prior thereto.

3. Resolution Number 49 of 2018: Authorization To Execute A Roadside Mowing Contract With Ontario County Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, Ontario County desires to continue having the Town of Canadice mow the roadsides along designated county roads within the Town; and WHEREAS, Canadice Highway Superintendent Michael Virgil and this Board agree with the renewal of the terms set forth in the contract presented for the 2018 season; now, therefore, be it RESOLVED, that this Board gives authorization to the Supervisor to execute the contract renewal containing the same terms as the 2008 contract with adjusted rates; and, be it further RESOLVED, that the Clerk of this Board send the signed copy of the renewal agreement along with a certified copy of this resolution to William Wright, Commissioner of Public Works; and, be it further RESOLVED, that the Clerk of this Board send a copy of the executed agreement and a certified copy of this resolution to Michael Virgil, Canadice Highway Superintendent, and retain a copy of said agreement for Town records.

4. Approval of the Bills –

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #6 for 2018-

		Voucher	
General/Highway/Fire Districts Account	#219 to #264		\$ 31,184.74
Trust & Agency	#7		\$ 367.52
APPROVED	Ayes 5	Singer, O’Connor, Statt, Malmendier, Gronwall	
	Nays 0		

G. PRIVILEGE OF THE FLOOR:

1. Councilman Malmendier reported on the propane contract we have with Burnwell/Superior. They are proposing \$1.76 a gallon that would be valid from the beginning of May 2018 through the end of April 2019. That quote is valid until July 16th. It was decided a contract should be sent to the Town for execution at the next meeting.

2. Councilman O’Connor questioned the payment to the VFW and if the \$500 had been paid out. Supervisor Singer indicated the budget did show the amount of \$500 was correct and the check was processed for \$500. Supervisor Singer personally delivered the check and will confirm with the bank whether it has been cashed or not. Councilman O’Connor will provide a PO Box if the check has not been cashed and another check has to be processed.

H. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to adjourn the meeting at 8:54 pm.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk