

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on July 10, 2023 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Five (5) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag led by Ted Mayhood.

4. Approval of June 12, 2023 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Gronwall motioned, Supervisor Vastola seconded, and it was unanimously carried to approve the minutes of the June 12, 2023 Regular Town Board Meeting.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

B. PUBLIC HEARING: Public Hearing to Entertain Comments Pertaining To The Adoption Of Local Law Number 3 (Intro) Of 2023 as Local Law Number 2 of 2023) Of 2023 Entitled: A Local Law Pursuant To Chapter 97-2011 Of The Laws Of The State Of New York And Section 3-C Of The General Municipal Law Overriding Tax Levy Limit For Fiscal Year 2024.

*This local law does not mean the Town Board plans on overriding the tax levy limit (which the Board does not intend to do), but allows us the option if needed.

Supervisor Vastola motioned, Councilman Gronwall seconded, and it was unanimously carried to open the public hearing.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

After a brief discussion Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

C. PRIVILEGE OF THE FLOOR:

1. Honeoye Lake Summer Performances have resumed. We are listed as a major contributor.

shoulder machine, and the Town of Springwater with two trucks for their Cold-in-Place recycle project. Supervisor Vastola mentioned Canadice had three trucks on East Lake Road assisting the Town of Richmond today.

d. Miscellaneous ditching and driveway pipe replacements took place around town.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

a. The written report for the month of June was submitted (see T.C. file).

b. Honeoye Lake water temperature today was 78.3 degrees.

c. Curly Leaf Pond Weed has died off.

d. The weed harvester will operate through August 31st.

e. There is a new sign at Sandy Bottom Park “Glacial History of Honeoye Lake”. Dr. Bruce Gilman provided the content, the Ontario County Water Resources Council for the funding and the Finger Lakes Land Trust for the imagery.

f. Councilman Gronwall is requesting Supervisor Vastola stress the need for DEC to issue a permit for shale removal to the DEC representative he interacts with on the county committee Supervisor Vastola is a member of. The the Town of Richmond has been unsuccessfully trying to secure the permit for some time and it may become critical if we have any major rain events before the shale is removed. If any resident expresses concern over the high Honeoye Lake water level, send them to the Region 8 DEC permitting department.

8. Assessor- Lisa Bennett; Assessor Clerk- Holly Swingle.

a. The written report for the month of June was submitted (see T.C. file).

b. Supervisor Vastola mentioned Holly will be officially appointed as the Canadice Assessor at the next meeting. Lisa’s retirement lunch is the 19th.

9. Water District Operations –

a. Rochester Water Authority Operations Report submitted (see T.C. file).

b. Water Usage Reconciliation – Councilwoman Crowley indicated there isn’t much to report this month. David Rowley did notify us there is a larger amount of water being used during the night so we can check to make sure it’s metered water. It could be someone watering their lawn overnight.

10. Supervisor- Christopher Vastola.

a. The financial report for the month of June was submitted. It was mentioned the May report was corrected as it was discussed and approved at last month’s meeting.

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously approved to accept the Supervisors report for June as presented. (See T.C. file).

APPROVED Ayes 4 O’Connor, Statt, Gronwall, Crowley
 Abstain 1 Vastola
 Nays 0

b. Budget Transfers from May and Reviewed at the June Town Board Meeting:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A3510.4	A1340.4	\$ 27.20	Expenditures greater than budgeted amount.
A3510.4	A8010.4	\$ 89.80	Expenditures greater than budgeted amount.

A7410.4	A8010.4	\$ 1.00	Expenditures greater than budgeted amount.
A1990.4	A1355.4	\$ 630.05	Expenditures greater than budgeted amount.
DA5142.41	DA5142.4	\$ 39.02	Expenditures greater than budgeted amount.

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the budget transfers.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

c. Councilman O’Connor had a couple of questions for Supervisor Vastola regarding the Budget Officer CD report he provided. (See T.C. file).

F. UNFINISHED BUSINESS:

1. Canadice Hollow Cemetery- Supervisor Vastola requested a 2nd brush cutback, but the cemetery does look better.

G. NEW BUSINESS:

1. Honeoye Central Schools Day of Service is scheduled for September 29, 2023 in the morning.

2. **Resolution Number 39 of 2023** – Authorization To Execute A Water & Sewer Billing Software Support Contract With Williamson Law Book Company

Supervisor Vastola motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

WHEREAS, this Board purchased the Water & Sewer Billing Software Program from Williamson Law Book Company in 2018 for use in Canadice Water District No. 1; and

WHEREAS, the software support is an annual renewable contract at a rate of \$1,930 for the period 7/1/23 to 6/30/24; and was \$1,678.00 for the previous year; and

WHEREAS, the Budget Officer recommends that the contract be purchased; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and retain a copy in the Town files.

3. Climate Smart Community Items.

a. **Resolution Number 40 of 2023** – Town Of Canadice Climate Smart Communities Pledge

Supervisor Vastola motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

WHEREAS, the Town of Canadice believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change may endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread

invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

IT IS HEREBY RESOLVED that Town of Canadice, in order to reduce greenhouse gas emissions and adapt to a changing climate, *adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:*

- 1) **Build a climate-smart community.**
- 2) **Inventory emissions, set goals, and plan for climate action.**
- 3) **Decrease energy use.**
- 4) **Shift to clean, renewable energy.**
- 5) **Use climate-smart materials management.**
- 6) **Implement climate-smart land use.**
- 7) **Enhance community resilience to climate change.**
- 8) **Support a green innovation economy.**
- 9) **Inform and inspire the public.**
- 10) **Engage in an evolving process of climate action.**

RESOLVED, that the Clerk of this Board send a certified copy of this resolution to *Climate Smart Communities c/o G/FLPC 50 West Main St. Rochester, NY 14614* and retain a copy in the Town files.

b. Resolution Number 41 of 2023 – Environmentally Preferable Purchasing Policy Resolution (Epp) Supervisor Vastola motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice is procuring a commodity or service, whether by competitive bid or other type of procurement, that is the subject of a GreenNY procurement specification that has received final approval of the NYS GreenNY Council pursuant to Executive Order No. 22 (2022), the [municipal purchasing officer] shall follow the GreenNY procurement specification to the maximum extent practicable and where cost is reasonably competitive as defined in General Municipal Law §104-a. GreenNY approved procurement specifications can be found online at: <https://ogs.ny.gov/greeny/approved-greeny-specifications>.

WHEREAS, the Town of Canadice aims to reduce energy demands in local government operations; and WHEREAS, the Town of Canadice wishes to extend its commitment to climate action to influence climate action and efficiency outside its own operations; and

WHEREAS, demand for energy efficient and environmentally responsible products will improve market

penetration, and

WHEREAS, establishing an environmentally preferable purchasing (EPP) policy institutionalizes decisions on appliances, products, and materials, and

WHEREAS, the Town Board of the Town of Canadice, after due deliberation, finds it in the best interest of the Town to adopt said purchasing policy; and

RESOLVED that the Town of Canadice will:

Purchase:

1. Appliances, IT equipment, and HVAC equipment that is certified Energy Star unless unavailable or cost prohibitive
2. Stationery and copier paper that has a minimum of 30% recycled content, paper towels and toilet paper that has a minimum of 50% recycled content

Prioritize purchases that:

1. Use LED lightbulbs
2. Use rechargeable batteries
3. Use Forest Stewardship Council (FSC) certified wood and/or locally produced and/or recycled materials for furniture, furnishings, and cabinets made from wood
4. Avoid single-use plastic and food containers
5. Include organic and locally produced foods

RESOLVED, that the Clerk of this Board is hereby directed to retain a copy of this Resolution in the Town records and send a copy to *Climate Smart Communities c/o G/FLPC 50 West Main St. Rochester, NY 14614.*

4. Resolution Number 42 of 2023 – Adoption Of Local Law Number 3 (Intro) Of 2023 As Local Law Number 2 Entitled: A Local Law Pursuant To Chapter 97-2011 Of The Laws Of The State Of New York And Section 3-C Of The General Municipal Law Overriding The Tax Levy Limit For Fiscal Year 2024 Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, a Public Hearing was duly held at the Canadice Town Hall on the 10th day of July, 2023 at 7:30 pm, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Town Board of the Town of Canadice, after due deliberation, finds it in the best interest of the Town to adopt said Local Law; and

WHEREAS, it is necessary to keep all local laws, as finally adopted, numbered consecutively in the year of their filing in the Office of the Secretary of State; now, therefore, be it

RESOLVED, that this Board adopts said Local Law Number 3 (Intro) of 2023 as Local Law Number 2 of 2023 entitled: A Local Law Pursuant to Chapter 97-2011 of the Laws of the State of New York and Section 3-c of the General Municipal Law Overriding the Tax Levy Limit for Fiscal Year 2024; and, be it further

RESOLVED, that the Clerk of this Board is hereby directed to retain a copy of Local Law Number 2 of 2023 in the Town records, and send a copy of Local Law Number 2 of 2023 with a copy of this resolution to the Secretary of State for filing within that office and email a copy to General Code Publishers for reference.

5. Climate Smart Communities Conscious Initiatives TB Meeting will start at 6:45 pm August 14.

6. 2024 Budget Workshop Tuesday September 26, 2023 7:30 pm.

7. Ash trees are scheduled to be taken down next door near the Historian house and garage.

8. Approval of the Bills –

Councilwoman Crowley motioned, Councilman Statt seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #7 for 2023-

		Voucher	
General/Highway/Water District #1		#252 to #296	\$ 69,253.24
Trust & Agency		#8 to #9	\$ 5,793.97
APPROVED	Ayes 5	Vastola, O’Connor, Statt, Gronwall, Crowley	
	Nays 0		

H. PRIVILEGE OF THE FLOOR:

1. Supervisor Vastola indicated we should start thinking about ways to celebrate the bicentennial for Canadice in 2030.
2. CEO Miller finished his classes and passed his final test for certification.
3. Councilman Statt questioned what might be happening with the tax exemption proposal for EMS personnel. Councilman Gronwall mentioned the Town of Richmond has not passed a local law for the exemption yet.
4. CEO Miller mentioned he and Deputy CEO Joki sat through five different company’s presentations for their software.

I. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 8:33 pm.

APPROVED	Ayes 5	Vastola, O’Connor, Statt, Gronwall, Crowley
	Nays 0	

Respectfully submitted, _____ Eileen Schaefer, Town Clerk