

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on August 8, 2022 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Seven (7) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag.

4. Approval of July 11, 2022 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to approve the minutes of the July 11, 2022 Regular Town Board Meeting.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

Approval of August 1, 2022 Special Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to approve the minutes of the August 1, 2022 Special Town Board Meeting.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

B. CANADICE TOWN BOARD TO CONVENE AS THE CANADICE BOARD OF HEALTH:

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn as the Canadice Town Board and convene as the Canadice Board of Health.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice Municipal Code Chapter 92 contains the requirements for Septic Systems installed or repaired within the Town; and

WHEREAS, said code states that the Canadice Town Board of Health must review and approve any requested variances to these rules and regulation; and

WHEREAS, Mr. Stephen Smith, Canadice Code Enforcement Officer has referred the plans for a new system to be installed at 6669 South Old Bald Road for review and variance approval or denial; and

WHEREAS, detailed construction plans for the new system were provided by the engineer, Mr. William Grove; and

WHEREAS, §92-8 C of the Canadice Municipal Code states that a public hearing is to be held with required legal postings;

WHEREAS, a Public Hearing was duly held on August 8, 2022 at the Canadice Town Hall at 7:30 pm, and all parties in attendance per permitted an opportunity to speak on behalf or in opposition to said variance, or any part thereof; and

WHEREAS, the Town Board convening as the Canadice Board of Health reviewed the submitted plans and after due deliberation, found the proposed system to meet or exceed state codes; now, therefore, be it

RESOLVED, that this Board approves the installation of the system in accordance with the plans provided; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Mary Casey owner of 6669 South Old Bald Hill Road, 14560, Mr. William Grove of Grove Engineering, 8677 State Route 53, Naples, NY 14512 and Stephen Smith, Canadice Code Enforcement Officer.

Councilman O’Connor motioned, Councilman Gronwall seconded and it was unanimously carried to adjourn as the Canadice Board of Health and reconvene as the Canadice Town Board.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

*Mr. Grove thanked the Board for their time.

C. PRIVILEGE OF THE FLOOR:

*Supervisor Vastola mentioned that the second ARPA funds payment has been received. Supervisor Vastola and Superintendent Fraim had a meeting with NYMER.

*Councilman O’Connor indicated he is unable to download some of the documents in the emails provided by Supervisor Vastola and will need them in paper copy.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Eileen Schaefer.

a. The financial reports for the Town Clerk/Tax Collector for the months of June and July were submitted (see T. C. file). June was reported previously but had not been officially approved.

Councilman O’Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to

accept the Town Clerk/Tax Collector's report.

APPROVED Ayes 5 Vastola, O'Connor, Statt, Gronwall, Crowley
 Nays 0

2. Historian- Margaret Bott.
 - a. No report.
 - b. Councilman O'Connor questioned the purpose for leaving the electric service active at the Historian's house. Some discussion took place regarding usage of any lights. Supervisor Vastola will look into it. Additional discussion took place regarding demolishing the structure or having a controlled burn vs using it for something. Another option would be to sell some of the materials from the house.
3. Code Enforcement Officer- Stephen Smith.
 - a. The written report for the month of July was submitted (see T. C. file).
4. Planning Board- Theodore Mayhood.
 - a. Draft minutes were submitted to the Town Board (see T. C. file).
 - b. Two subdivision applications were reviewed. One was postponed and the second one was approved. A final survey needs to be submitted for the approved application.
5. Zoning Board of Appeals- Linda Moorhouse.
 - a. Minutes were submitted to the Town Board (see T. C. file).
6. Highway Superintendent- Jeremy Fraim.
 - a. The written report for the month of July was submitted (see T. C. file).
 - b. Superintendent Fraim wanted to publicly thank the towns of West Bloomfield, Bristol and South Bristol for their cooperation paving. With small crews it was helpful for each town to help each other while paving.
 - c. As an FYI to the Board, the grader Canadice borrowed from the Town of Naples had a leak that was noticed the second morning we had the unit. After calling their Highway Superintendent to let him know, he indicated Canadice should keep using the equipment. The equipment repair bill is approximately \$9700. A discussion took place regarding how much we should be responsible for from the repairs. In the future a piece of equipment will only be shared when an operator from the town that holds the equipment is sent to operate it.
 - d. The new no-parking signs that were posted on Lawrence Hill Road were removed other than one sign. After discussing the situation with a resident that denied any knowledge of the situation, another person indicated they witnessed the signs being removed. Superintendent Fraim has contacted the Ontario County Sheriff's office to report the theft.
 - e. Councilman O'Connor had questions regarding the back-up camera on the new truck.
7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
 - a. The written report for the month of July was submitted (see T.C. file).
 - b. On August 1st the Honeoye Lake surface water temperature was 77.5 ° and water clarity of 7.3 feet. The temperature was 80.6 ° this morning. FYI there are approximately nine billion gallons of water in

Honeoye Lake, which is a lot of water to heat.

c. Aquatic vegetation growth has been unusually light this year.

d. A NYS DEC WQIP grant application has been submitted from Ontario County Soil and Water with the Towns of Bristol, and Canadice for roadside stabilization for the Genesee River Watershed.

8. Assessor- Lisa Bennett

a. The written report for the month of July was submitted (see T.C. file).

b. Some discussion took place regarding adding another panic button in the town hall for the Assessor’s office. Discussion included where the notifications go when the panic button we have is used and what the court building uses.

9. Water District Operations –

a. Rochester Water Authority Operations Report submitted (see T.C. file).

b. Councilwoman Crowley reported on the reconciliation process she is following.

10. Special Reports –

a. No special reports.

11. Supervisor- Christopher Vastola.

a. The financial report for the month of July was submitted. The report needs to be re-run and will be submitted for the September regular town board meeting.

b. Resolution Number 42 of 2022 – Create Line Item Account And Budget Modification For Funding For Water District Attorney Fees

*Councilwoman Crowley indicated we should look at other contingency lines in the water district budget for any similar expenditure needed in the future so the 2022 budget is not increased.

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice has incurred attorney fees for the water district; and

WHEREAS, SW1-1420.4 was not included in the 2022 budget; and

WHEREAS, the SW1-1420.4 needs funding to cover expenses; now, therefore, be it

RESOLVED, that this board directs the budget officer to make the following 2022 budget modifications:

 Create SW1-1420.4, Attorney, contractual

 Decrease SW1-8310.4, Water Administration Contractual, by \$5000.00

 Increase SW1-1420.4, Attorney, Contractual, by \$5000.00

 Increase SW1-599, Appropriated Fund, by \$5000.00

F. UNFINISHED BUSINESS:

1. HVAC –

*Councilman O’Connor commented that he feels we should purchase a heat pump to use for the AC system.

He isn't completely convinced geothermal will meet our needs.

*Mr. Burch Craig provided an overview of the committee's work on the HVAC project and highlighted the items in Martin's and ACES proposals/bids received.

*Councilwoman Crowley indicated there is an electric back-up heater on both systems proposed that would kick in if the geothermal doesn't generate enough heat.

*Councilwoman Crowley suggested Superintendent Fraim be the point person during the construction for the new HVAC system since he has experience with geothermal.

*Councilwoman Crowley thanked Burch and Councilman Gronwall for all of their work on the committee.

a. Resolution Number 43 of 2022 – Approve Contractor For HVAC & Hot Water Replacement For Town Hall

After the Board's discussion, Councilman O'Connor motioned, Supervisor Vastola seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O'Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice commissioned a committee to study and recommend replacement of the Town Hall heating & cooling system; and,

WHEREAS, New York State has announced several initiatives applicable to new construction, renovations and non-serviceable systems, requiring municipalities to invest in green energy solutions; and,

WHEREAS, the committee released a general Request for Proposal (RFP) that did not receive sufficient response, and then rereleased a 2nd RFP that did receive sufficient response; and,

WHEREAS, the committee evaluated using a 10-ton geothermal heating/cooling system, horizontal and/or vertical wells and cognizant that COVID recommendations include increased air turn-over rates and MERV 13 filtering; and,

WHEREAS, the Board has reached consensus that ACES – Energy will provide best value and positive outcomes overall, and;

WHEREAS, the committee also recognized that the Town Hall could be 100% propane independent if the hot water system was replaced at the same time; and,

WHEREAS, ARPA funding has been made available to Towns in New York State to improve facilities used by the public in response to the COVID virus; therefore, be it

RESOLVED, that this Board approves awarding the contract to ACES - Energy in the amount of \$105,340.00 to install a 10-ton geothermal system using vertical wells, replace the hot water tank, remove the water softener, and cap the propane service to the Town Hall.

3. Security Cameras are now online at the Town Facilities. Supervisor Vastola indicated we should have a CAD file eventually with all of the items related to the building, septic, security system, etcetera.

G. NEW BUSINESS:

1. Resolution Number 44 of 2022 – Supporting A NYS WQIP Grant Application

Councilman Gronwall motioned, Councilman O'Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O'Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Ontario County Soil & Water Conservation District has proposed submitting a NYS WQIP Grant application to continue work on the Genesee River Watershed Roadside Stabilization Project; and WHEREAS, this Board on behalf of the Town of Canadice support the submission of this application to reduce areas of erosion that impact the water quality of the Genesee River Watershed with improved bank stabilization along the roadways and waterways reducing nutrient loading that impacts the watershed; and WHEREAS, this is a continuation of a larger ongoing effort by watershed partners to improve the quality of the Genesee River Watershed; and WHEREAS, the Town of Canadice has and will continue to provide support to this ongoing project with equipment and labor as needed; and WHEREAS, this Board agrees it is in the best interest of the residents of the Town of Canadice to adopt this resolution; now, therefore, be it RESOLVED, this Board on behalf of the residents of the Town of Canadice supports the submission of the NYS WQIP Grant Application by the Ontario County Soil and Water Conservation District; and, be it further RESOLVED, that certified copies of this resolution be sent to the Ontario County Soil and Water Conservation District, the Canadice Highway Superintendent and the Honeoye Lake Watershed Task Force.

2. Resolution Number 45 of 2022 – Resolution Setting Date, Place And Time For A Workshop Pertaining To The 2023 Town Of Canadice Tentative Budget

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, it is the Budget Officer's responsibility to prepare the 2023 Tentative Budget and file said budget with the Town Clerk no later than September 30, 2022 and WHEREAS, it is the Town Clerk's responsibility to submit said budget to members of the Board no later than October 5, 2022; and WHEREAS, it is the desire of this Board to conduct a workshop meeting to discuss said budget; now, therefore, be it RESOLVED, that this Board will conduct a workshop meeting on Tuesday, September 27, 2022, at the Canadice Town Hall, 5949 County Road 37, Town of Canadice, County of Ontario, State of New York at 7:00 pm; and, be it further RESOLVED, that the Clerk of this Board publish a public notice of said meeting, in the official newspaper of the Town, at least five (5) days prior thereto.

3. Resolution Number 46 of 2022 – Resolution Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To Fire Protection District Contracts

Councilwoman Crowley motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice currently contracts with the Richmond Fire District and Hemlock Fire District for fire protection and ambulance service within the Town's fire protection district; and WHEREAS, said contracts will expire on December 31, 2022; and

ABSTRACT #8 for 2022-

	Voucher	
General/Highway/Water District #1	#306 to #350	\$ 118,263.55
Trust & Agency	#11 to #14	\$ 4,239.74
Voucher #314 voided, \$10.29 was charged on the Town’s First Bank credit card, will show on abstract #9.		
APPROVED	Ayes 5	Vastola, O’Connor, Statt, Gronwall, Crowley
	Nays 0	

H. PRIVILEGE OF THE FLOOR:

- *There was a discussion regarding emails for documents vs paper copies.
- *Councilman O’Connor reminded everyone there is a Household Hazardous Waste event September 10th in Bristol.

I. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 9:02 pm.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk