

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on October 9, 2023 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Eight (8) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag led by Mr. Bob Hoover.

4. Approval of September 11, 2023 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the minutes of the September 11, 2023 Regular Town Board Meeting.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

With the following correction:

Pg 6, Resolution Number 52 of 2023, last WHEREAS on page 6, one-time payment \$1,000.

Approval of September 26, 2023 Budget Workshop Town Board Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the minutes of the September 26, 2023 Budget Workshop Town Board Meeting.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

With the following corrections:

Pg 1, potentially 52 students and some faculty.

Pg 5, Clarification: \$250 remains with the Legion, \$250 Little Lakes Community Center, \$500 for Hospice House.

B. PUBLIC HEARING:

1. Public hearing pertaining to the 2023 Special Assessment Roll to Collect Water District No. 1 Capital Improvement Costs Based on Benefit Formula

Supervisor Vastola motioned, Councilman O’Connor seconded, and it was unanimously carried to open the Public Hearing.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

*Mr. Kirk Farnung indicated he was listed for 1.5 benefit units in the water district. After some discussion it determined that Mr. Farnung will contact the CEO office to have an inspection and possibly change the benefit unit assigned to his property.

No further comments were made and Supervisor Vastola motioned, Councilman Statt seconded, and it was unanimously carried to close the Public Hearing.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

C. PRIVILEGE OF THE FLOOR:

- 1. Supervisor Vastola attended a Board meeting at Finger Lakes Visitors Connection. The Eclipse on April 8, 2024 was discussed and some of the preparations that have been initiated.
- 2. Supervisor Vastola will be recording at State of the Town on Finger Lakes TV on October 10.
- 3. Mr. Stephen Engard questioned if there will be an opportunity for discussion on the budget at some point. Supervisor Vastola indicated that would be possible when the budget is being reviewed.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

- 1. Town Clerk/Tax Collector- Eileen Schaefer.
 - a. The financial report for the Town Clerk/Tax Collector for the month of September was submitted (see T. C. file).

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

- 2. Historian- Margaret Bott.
 - a. Deputy Historian Denise Coon participated in the Day of Caring and in a workshop.
- 3. Code Enforcement Officer- Joseph Miller.
 - a. The written report for the month of September was submitted (see T. C. file).
 - b. CEO Miller is instituting a new inspection that will take place a year after the permit is issued and before a renewal can be granted.
 - c. Councilman O’Connor questioned the violation listed for the Buckland property and some

discussion took place.

4. Planning Board- Theodore Mayhood.
 - a. Draft minutes were submitted to the Town Board (see T. C. file).
5. Zoning Board of Appeals- Ed Bott.
 - a. Minutes were submitted to the Town Board (see T. C. file).
6. Highway Superintendent- Jeremy Fraim.
 - a. The written report for the month of September was submitted (see T. C. file).
 - b. Hydroseeded the Flexamat projects.
 - c. Assisted NYSDOT and their contractor with the milling project on 20A. Since we provided trucks to haul the millings away, we were able to keep the millings for our use.
 - d. Cross culvert rebuilt on Canadice Lake Rd that was rotting.
 - e. Second round of roadside mowing complete and an abbreviated third round has started.
 - f. Would like the Board to consider putting a weight limit on Jersey Hill and Cratsley Hill Roads. A picture of the box truck that had an accident on Jersey Hill Road was provided to the Board. Currently the weight restriction is 8-ton. Councilman O'Connor indicated some vehicles would be exempt. Supervisor Fraim indicated it can be governed by weight restriction or complete restriction. The Town Board would have to pass a local law to change the restriction. Supervisor Vastola indicated at the next meeting the Board could start the process.
 - g. Helped surrounding towns with their paving projects for approximately a week.
7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
 - a. The written report for the month of September was submitted (see T.C. file).
 - b. Honeoye Lake water temperature as of October 1st was 68.5 F and water clarity was 5 feet.
 - c. The severity of blue-green algae blooms in August and September was higher than expected given the DEC's Alum Treatment Pilot last November.
 - d. Total Phosphorus at 25 feet spiked seven times in late July through early August 2023 versus 2022.
 - e. Water clarity readings in 2023 were similar to 2022 June – September. August and September water clarity ran ~5 feet.
 - f. The water quality data findings have been reported to the DEC and an update has been requested as to why our phosphorous and Chl-a levels were so high in August and September 2023 given the DEC Alum Treatment last November.
 - g. Supervisor Vastola indicated he is a liaison on the DEC Fish and Wildlife Board. If anyone would like to serve on that board, he will probably be stepping down from that commitment.
8. Assessor- Holly Swingle.
 - a. The written report for the month of September was submitted (see T.C. file).
9. Water District Operations – Councilwoman Crowley.
 - a. Rochester Water Authority Operations Report submitted (see T.C. file).
 - b. Water pumped very similar to last year. The billing has not been received yet due to no mail for

the holiday. Quarterly reports will be submitted at next months meeting. Councilman Gronwall questions if there has been Patricia Bedard retired early this year and Dave Rowley handles most of the tasks Patricia did and Greg Whitney is producing the reports.

c. Building numbers have been put up on the pump house and water tank.

10. Supervisor- Christopher Vastola.

a. The financial report for the month of September was submitted.

*Councilwoman Crowley indicated that for the Water District account, the revenue and expense reserve needs to be added to this report and she will go over it with the Bookkeeper.

Councilwoman Crowley motioned, Councilman O'Connor seconded, and it was unanimously approved to accept the Supervisors report for September. (See T.C. file).

APPROVED Ayes 4 O'Connor, Statt, Gronwall, Crowley
 Abstain 1 Vastola
 Nays 0

F. UNFINISHED BUSINESS:

1. Honeoye Central Schools, Day of Caring was a Success! Special thank you to Deputy CEO Rich Joki, Andrea Burgess, our gardener and Deputy Historian Denise Coon. 38 students and 8 teachers participated!

2. **Resolution Number TABLED of 2023** – Authorization to Execute Fire Protection & Ambulance Service Agreements for 2023 (Tabled on 9/26)

*Richmond's budget numbers have not been received yet.

*Hemlock Fire District #1 Chief Chad Fraser, and Hemlock Fire District #1 Lieutenant and Fire Commissioner Daniel Resides attended to address the Board. Fire Chief Fraser read aloud a letter from them detailing their budget request and a proposed boundary change that would swap covered areas with the Richmond Fire District; no financial change with the boundary change. They are asking for a 5 1/2% increase in addition to the 2% initially presented. After some discussion on the Fire Protection Boundary Map and the requested budget increase of \$25,123;

Councilman O'Connor motioned, Councilman Statt seconded and it was unanimously approved to increase the Hemlock Fire Protection contract to the \$25,123 requested with the stipulation a reporting of their budget numbers will be submitted to Canadice before the November Town Board meeting.

APPROVED Ayes 5 Vastola, O'Connor, Statt, Gronwall, Crowley
 Nays 0

*After further discussion regarding what would be involved with a new boundary map for Hemlock and Richmond Fire protection, Supervisor Vastola indicated the he can draft a resolution to approve the proposed redistricting lines submitted from Hemlock for the fire protection map.

*Hemlock Fire Chief Fraser thanked the Board for their time.

G. NEW BUSINESS:

1. **Resolution Number 56 of 2023** – Adoption Of The State Of New York Deferred Compensation Plan Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

*Supervisor Vastola indicated this would be no cost to the Town and everyone would be eligible.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the “Plan”) for voluntary participation of all eligible employees; and

WHEREAS, the Town of Canadice is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law>(*A local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law includes: a county, city, town, village or other political subdivision as defined in Section 131 of the retirement and Social Security law or civil division of the State; a school district or other governmental entity operating a public school, college, or university; a public improvement or special district, a public authority, commission , or public benefit corporation; or any other public corporation, agency or instrumentality or unit of government which exercises governmental powers under the laws of the State); and

WHEREAS, the Town of Canadice has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Town of Canadice by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement; now, therefore, it is further

RESOLVED, that the Town of Canadice hereby adopts the Plan for the voluntary participation of all eligible employees; and, it is further

RESOLVED, that the appropriate officials of the Town of Canadice are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and, it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of this resolution and other required documents with the President of the State of New York Civil Service Commission.

2. Resolution Number 57 of 2023 – Setting Date, Time and Place for Public Hearing to Entertain Comments to the Proposed 2024 Budget.

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Budget Officer prepared the 2024 Tentative Budget and filed said budget with the Town Clerk and members of this Board; and

WHEREAS, this Board conducted a budget workshop meeting on September 26, 2023; and

WHEREAS, based on the input provided at said workshop, the Budget Officer prepared the 2024 Proposed Budget; and

WHEREAS, the Budget was further reviewed at the regular Town Board meeting on October 9, 2023 resulting in additional adjustments; now, therefore, be it

RESOLVED, that this Board will conduct a Public Hearing to hear comments pertaining to the 2024 Proposed Budget, Monday, November 13, 2023 at the Canadice Town Hall, 5949 County Road 37, Town of Canadice, New York at 7:30 pm; and, be it further

RESOLVED, that the Clerk of this Board publish a notice of said public hearing in the official newspaper of

the Town at least five (5) days prior thereto.

3. Supervisor Vastola requested updated Zoning and Road Maps for Canadice from Ontario County which will be paid for by Ontario County.

4. Supervisor Vastola requested a Waste Assessment for the Town that will be paid for by Ontario County and supports our Clean Smart Community efforts.

5. The Ontario County Department of Sustainability and Solid Waste Management will support an education program for Canadice. Supervisor Vastola has proposed that we combine our efforts with the Town of Richmond. Our two towns share the Honeoye Library, Honeoye School District, Richmond Fire Department and Canadice uses the Richmond transfer station for refuse and recycling. We could probably schedule a mattress special collection event in 2024.

6. Approval of the Bills – Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #10 for 2023-

	Voucher	
General/Highway/Water District #1	#377 to #427	\$ 112,901.76
Trust & Agency	#14 to #17	\$ 5,952.16

*Voucher #407 voided, duplicate payment.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

H. PRIVILEGE OF THE FLOOR:

1. Mr. Stephen Engard addressed the Board regarding the Town budget proposals for salary increases. He was unable to attend the last meeting, but did listen to the zoom recording. In the decades he has worked for the Town, payroll increases have been very modest, 2,3 or 4%. He understands it isn’t a comfortable position for the supervisor to give himself an increase. Mr. Engard is requesting a toned-down percentage of increase. Canadice is definitely the lowest paid municipality, but feels the percentage of increases are too high. Looking at the Court position increases compared to the Supervisor’s increase, it isn’t balanced at all. The Judges, with over 25 years’ experience, are still the lowest paid in Ontario County. Supervisor Vastola questioned how many hours the Judges work. Mr. Engard indicated it fluctuates depending on what each Judge has before them. Trials require many more hours than regular court nights. The Judges are also able to provide more personal attention to any of the issues before them. Supervisor Vastola indicated he had not received a budget request from the Court. Mr. Engard indicated Judge Coon did personally discuss the budget with Supervisor Vastola and traditionally the Town Board used the same percentage of increases for everyone. Supplies for the Court don’t vary substantially. The positions held by Court personnel are not working for the money but for public service. The 56% increase for the Supervisor seems much higher than other towns. If the average of the proposed increases changed to a 30% increase for all town positions, Canadice would no longer be the lowest paid municipality.

2. Mr. Bob Hoover from West Shore Cove indicated he also listened to the zoom recording. A payroll increase is not what he has an issue with. Throughout the meeting he didn't hear any discussion regarding the tax payers place through this process. His COLA increase was 2.5%. He would like the Board to consider if any Canadice residents will have a 56% increase. Councilman O'Connor indicated that when he first became involved with town government there was competition for the elected positions. Now people don't want to do these jobs. He wouldn't run for Supervisor for the salary even if he was qualified. There have been many years the Board didn't even take an increase. The tax rate is 41 cents per thousand less than last year. Mr. Hoover agrees an increase is warranted, just not that much at once. Supervisor Vastola indicated the percentage looks high, but the actual dollars are not that high. Chief Fraiser indicated the salary would roughly increase to \$25,000 a year and doesn't believe it's too high. Supervisor Vastola thanked everyone for their comments, but the Board still needs to go over the budget at this time.

3. 2024 Town Budget Revisions

The budget was reviewed page by page for any questions or changes.

General Fund – Appropriations

Pg 2, the Deputy Town Clerk position lines have been corrected, one is for Diane Horning for an annual salary and one is for Stephanie Seeley at an hourly rate. The full budgeted amount for Stephanie will only be used if the number of hours projected are worked.

Pg 3, Town Hall – Contractual A1620.4, changing to \$30K.

*Mr. Mitchell questioned if the town is certain about insurance costs. Supervisor Vastola indicated we use NYMR which is pretty good and The Chrisman insurance agency depending on what insurance is being discussed.

Pg 4, Town Shed Contractual A5132.4, went up \$65K, that is for the replacement of the skins covering the salt storage sheds.

Pg. 5, Councilman O'Connor mentioned that even though we contribute money to the Honeoye Public Library, Canadice is not in the OWL system.

*The increase in the Historian line was questioned. Supervisor Vastola indicated the new Deputy Historian has already been working with no pay and being trained by Margaret and Dave Bott. The increase will be needed for the new Deputy Historian as she will be working more hours getting their work organized in addition to fulfilling historical requests.

Pg. 6, Planning – Contractual A8020.4, the increase is for the Comprehensive Plan update.

*Aquatic Vegetation Program, Equipment A8092.2, \$2,500 for a new six-wheel truck. The cost is split with the Town of Richmond.

*Code Enforcement Personal Services, A8664.1 and A8664.11, Mr. Mayhood questioned if that is due to work for the Water District and the Short-Term Rental regulations. Supervisor Vastola indicated those are contributing factors.

Pg. 7, Other Home and Community Services, A8989.4, new item will be for Hospice House in Naples, \$500. Councilman O'Connor is still concerned with this new contribution. Funds are being moved from two other accounts, there is no change in the overall budget.

*Councilwoman Crowley commented that we are using General Reserves for the grader purchase; she suggested using some unexpended fund balance of \$65K from Highway Reserves to pay for the new skins on the salt storage sheds. After some discussion with Superintendent Fraim, it was decided to go with

Councilwoman Crowley’s recommendation. Councilman O’Connor suggested Superintendent Fraim also look into DASNY grant funds for the new skins on the salt storage sheds. Superintendent Fraim will check into it.

General Fund – Revenues

Pg. 1, Real Property Taxes A1001, the line was discussed.

Highway Fund – Appropriations

Pg. 2, Employee Benefits, State Retirement DA9010.8, Councilman O’Connor questioned why this line is less than last year. Superintendent Fraim indicated it might be due to one employee hired was in Tier 6 and reinstated in Tier 4.

Highway Fund – Revenues

Some discussion on a couple of the line items, but no changes.

Richmond Fire District – appropriations

Pg. 1, Fire Protection SF1-3410.4, \$194,720.00 submitted for their budget, but information requested by the Town Board has not been received yet.

Hemlock Fire District – Appropriations

Pg. 1, Fire Protection SF2-3410.4, \$25,123

Water District 1 – Appropriations

Pg. 1, Appropriations are up approximately \$6K due to new software that we will need to purchase. Some negotiation is still possible when meeting with Ti-Sales.

Pg. 2, Reserve for repair SW1-0962.4, \$30,800 under the column for 2023 was just omitted. Doesn’t change this year’s budget.

*Councilwoman Crowley mentioned when we adjust another half a unit for the charge on the Water District property tax bills, she will recalculate the value of each unit. It won’t change the Water District budget, but we will add to the unexpended fund balance. Councilwoman Crowley will send the numbers to Supervisor Vastola.

*Councilman Gronwall is recommending the Town Tax Levy for 2024 remain flat. Currently we are only \$14,005.74 away from that goal. Supervisor Vastola is in agreement with that recommendation.

I. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 10:02 pm.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk