

**A. CONVOCAATION:**

1. The Canadice Town Board Meeting was held on October 14, 2019 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Mark Malmendier
- Councilman Teryl Gronwall

Others Present: Thirty One (31) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of September 9, 2019 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the September 9, 2019 Regular Town Board Meeting.

APPROVED           Ayes 5                   Singer, O’Connor, Statt, Malmendier, Gronwall  
                          Nays 0

Approval of September 23, 2019 Budget Workshop Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the September 23, 2019 Budget Workshop Town Board Meeting.

APPROVED           Ayes 5                   Singer, O’Connor, Statt, Malmendier, Gronwall  
                          Nays 0

**B. PUBLIC HEARINGS:**

1. A public hearing to entertain comments pertaining to fire protection district contracts.

\*Supervisor Singer opened the public hearing and asked for comments; there were none.

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to close the public hearing.

APPROVED           Ayes 5                   Singer, O’Connor, Statt, Malmendier, Gronwall  
                          Nays 0

2. A public hearing to entertain comments pertaining to the special assessment roll to collect Water District No. 1 capital improvement costs based on benefit formulas.

\*Supervisor Singer opened the public hearing and asked for comments.

\*Vince Masci will meet with the Assessor Wednesday to walk his property and discuss the units assigned to his land.

\*Patricia Scholl from West Shore Cove questioned why her property is charged 1.5 units and other properties on her road (5781,5789,5779) are only charged one (1) unit. Supervisor Singer indicated we were not aware of the additional living space in the other properties. They will be looked at and readjusted if they are the same situation.

\*Patricia Hill from Pickerel Pt questioned the \$100 hook-up fee and when it will go up. Supervisor Singer indicated that fee will not increase until next summer. Councilman Malmendier mentioned if the fee has been paid and the notification is sent giving the okay to hook-up, the whole system is ready to go. The system is not turned on in sections.

\*Janet Elman from Pine Haven Lane questioned the process for fixing or paving the roads. Their road is 80% done and will have to be dug up again for the hook-up. After some discussion, Councilman Malmendier indicated he will come down and look at that area.

\*Norm Schrader from Six-In-Cove, Pine Haven Lane, had a water line broken when his curb stop was installed; where should he send those repair bills? Supervisor Singer indicated they should go directly to Fine Line. Mr. Schrader also questioned when the meters will be read. It would be helpful for him to know since he will be splitting the bill out for the Six-In-Cove owners. Councilman Malmendier indicated it should be within a couple of days of the billing. No definitive answer is known at this point.

\*Supervisor Singer indicated water fees (capital cost/debt service) for January 2020 tax bill will be \$299. Once there is water usage, there will be a quarterly bill that includes a \$25 fee for operation and maintenance. Kitty Seablom questioned the \$543 water usage & maintenance figure. Councilman Malmendier indicated that was just a budgetary estimate of what a property might be charged for a year with water usage and the \$25 quarterly fee. That would change depending on how much water each household uses.

\*Supervisor Singer mentioned a letter will be mailed to property owners when it is okay to have a contractor connect each water service to the water line. It will most likely be December or January before the notification to hook-up will take place. The Code Enforcement Officer and the Deputy CEO will handle the inspections. There are still three or four more directional drills to take place and they are waiting for the directional driller to come back.

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to close the public hearing.

APPROVED                      Ayes 5                      Singer, O'Connor, Statt, Malmendier, Gronwall

Nays 0

**C. PRIVILEGE OF THE FLOOR:**

1. Richmond Recreation Director Holly Stoddard and her Deputy Kyle addressed the Board in regard to their budget request for 2020 of an approximate 9.5% increase. Holly provided packets to the Board with information on the programs provided for children, adults and seniors. The summer program was changed so the items offered were free except for field trips. Swim lessons were set up with Bristol 4-H camp since Honeoye Lake is not always open for swimming. Flyers are provided to each town to post and the Town of Richmond website also lists the programs available. Emails can be submitted to the Town of Richmond for notifications or Holly may be called directly for information. One participant's grandson lives in Canadice and she takes him to some of the programs which he has thoroughly enjoyed. Councilman Gronwall

questioned which budget items were increasing since this is the second year a substantial budget increase has been requested. Holly indicated the minimum wage increase and supplies added a fair amount to the budget. Councilman Malmendier suggested sending the links for the Richmond Recreation Programs to the Town Clerk so they can be duplicated on the Canadice Website. Ms. Stoddard thanked the Board for their time and support.

**D. COMMUNICATIONS:**

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

**E. REPORTS:**

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of September was submitted (see T. C. file).

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                              Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. The written report for the month of September was submitted (see T. C. file).

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. The Paterson subdivision approval was rescinded since the property was not in the Honeoye Lakeshore District.

c. The Malcom site plan application was approved.

d. The Voss subdivision was approved with the condition a new survey is submitted.

e. Clause regarding subdivision?

f. Kaitlynn McCumiskey will attend the next meeting to be approved as a new Planning Board alternate member.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. Minutes were submitted to the Town Board (see T. C. file).

6. Highway Superintendent- Mr. Mike Virgil.

a. The written report for the month of September was submitted (see T. C. file).

b. **Resolution Number HELD of 2019** – Update Of The Five-Year Capital Improvement Program Of The Town Of Canadice Town Roads And Authorization To Execute 284 Agreement With The Canadice Highway Superintendent

- c. High winds Friday 9/13/19 resulted in trees down on S Old West Lake Road.
- d. Chip sealed Ross Road and Purcell Hill Road.
- e. Hauled gravel from East Bloomfield for shoulder work.
- f. Picked up ice control sand from Cohocton.
- g. Councilman O’Connor mentioned the Town of Livonia reduced the speed limit to 45mph on N Old Bald Hill Rd on the Livonia side. There is a 45mph sign on the Canadice side which looks like the speed is also 45mph in our town. No reduced speed ahead sign was installed.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
- a. The written report for the month of September was submitted (see T.C. file).
  - b. Finger Lakes Land Trust acquired 57 acres of land in the Honeoye Lake Watershed, near the south end of Honeoye Lake. 15 acres of the 57 acres is within the Town of Canadice.
  - c. Water clarity was good at 11.5 feet Friday 10/4. Some light to medium algae was present in the water column with isolated near shore Microcystis surface blooms.
  - d. The last trip was taken around the lake today and almost no signs of blue-green algae were visible.
  - e. The weed harvester was removed for the season on October 2<sup>nd</sup>.
  - f. Custom conveyer is being built by Alpha Boats in Weedsport.

8. Assessor- Mrs. Lisa M. Bennett
- a. No report.

9. Water District Project –
- a. LaBella – progress minutes for the last two meetings submitted. A picture of the water tank that Councilman Malmendier took was passed around.

10. Supervisor- Ms. Kristine Singer.
- a. The financial report for the month of September was submitted (see T.C. file). Councilman Malmendier motioned, Councilman Gronwall seconded, and it was carried to accept the Supervisor’s report.

APPROVED            Ayes 4            O’Connor, Statt, Malmendier, Gronwall  
                                Abstain 1         Singer  
                                Nays 0

b. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
DA5110.4	DA5112.2	\$86,749.43	Expenditures greater than budgeted amount.
DA5112.1	DA5110.1	\$ 8,092.66	Expenditures greater than budgeted amount.
DA5142.1	DA5140.1	\$ 1,973.16	Expenditures greater than budgeted amount.

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the budget transfers.

APPROVED            Ayes 5            Singer, O’Connor, Statt, Malmendier, Gronwall  
                                Nays 0

**F. UNFINISHED BUSINESS:**

1. 2020 budget discussion

a. A budget request was received from Little Lakes Community Association for \$2,400 for the 2020 fiscal year. The Board decided to keep the budget line at \$500.00.

b. Discussion took place regarding the Richmond Recreation Budget request and it was decided to leave the increase at 2% at this time.

c. Additional MEO position: full year, ¾ year or status quo. It was decided to add an MEO position that would start in April.

d. **Resolution Number 65 of 2019** – Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To The Proposed 2020 Canadice Town Budget  
Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                              Nays 0

WHEREAS, the Budget Officer prepared the 2020 Tentative Budget and filed said budget with the Town Clerk and members of this Board; and

WHEREAS, this Board conducted a budget workshop meeting on September 23, 2019; and

WHEREAS, based on the input provided at said workshop, the Budget Officer prepared the 2020 Proposed Budget; and

WHEREAS, the Budget was further reviewed at the regular Town Board meeting on October 14, 2019 resulting in additional adjustments; now, therefore, be it

RESOLVED, that this Board will conduct a Public Hearing to hear comments pertaining to the 2020 Proposed Budget, Monday, November 11, 2019 at the Canadice Town Hall, 5949 County Road 37, Town of Canadice, New York at 7:30 pm; and, be it further

RESOLVED, that the Clerk of this Board publish a public notice of said public hearing in the official newspaper of the Town at least five (5) days prior thereto.

2. **Resolution Number 66 of 2019** – Authorization To Execute Fire Protection & Ambulance Service Agreements For 2020

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                              Nays 0

WHEREAS, the Town of Canadice currently contracts with the Richmond Fire District and the Hemlock Fire District for fire protection and ambulance service within the Towns fire protection district as set forth in executed agreements between the Town and said districts: and

WHEREAS, said agreements will expire on December 31, 2019; and

WHEREAS, this Board wishes to renew the agreement with the Hemlock Fire District for one year commencing January 1, 2020 and terminating on December 31, 2020 for compensation in the amount of \$22,682; and

WHEREAS, this Board wishes to renew the agreement with the Richmond Fire District for Ambulance service for the entire Town of Canadice and Fire Protection Service for all areas except those covered by the agreement with the Hemlock Fire District for compensation in the amount of \$173,530 for one year commencing January 1, 2020 and terminating on December 31, 2020; and  
 WHEREAS, a Public Hearing was held on October 14, 2019 relative to the proposed 2020 Fire and Ambulance Protection Contracts; now, therefore, be it  
 RESOLVED, that this Board is hereby authorized to execute the fire and ambulance protection agreements with the above mentioned Fire Districts under the terms set forth in the attached documents; and, be it further  
 RESOLVED, that both Fire District representatives and this Board agree to review the boundary lines currently established and amend the contracts if necessary; and, be it further  
 RESOLVED, that the Clerk of this Board send a certified copy of this resolution along with two signed copies of each agreement to the respective Fire Districts to be signed by their Commissioners, one copy to be retained by the District, the other to be returned to the Town Clerk of the Town of Canadice.

**G. NEW BUSINESS:**

1. Distribution of whistleblower policy for review.

**2. Resolution Number 67 of 2019** – Authorization To Execute Protected Price Agreement With Burnwell/Superior For Propane Through April 30, 2020

Councilman Gronwall motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED            Ayes 5            Singer, O’Connor, Statt, Malmendier, Gronwall  
                              Nays 0

WHEREAS, propane vendors were canvassed requesting price quotes for fuel for the Town facilities; and  
 WHEREAS, rates were obtained from Suburban Propane, Burnwell Gas, Kirkwood Oil and Valley Fuel; and  
 WHEREAS, Burnwell Gas offered the lowest locked in price of \$1.599 per gallon and also has a NYS bid contract; and

WHEREAS, the agreement will be in effect through April 30, 2020 for the 2019-20 heating season; and  
 WHEREAS, this Board is has reviewed said agreement and agrees it is in the best interest of the Town to execute the agreement with Burnwell/Superior Gas; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said agreement with Burnwell/Superior Gas for the above-mentioned term; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed agreement to Amanda King at Burnwell/Superior and retain a copy in the Town files.

3. Fiscal Stress report from the State Comptroller was received and it indicated Canadice has no financial or environmental stress.

4. E-mail from Tabitha Brownell in communications. Some discussion took place regarding rentals. The Town may want to research registration of rentals to keep track of safety issues. Councilman Malmendier motioned, Councilman Gronwall seconded that the Planning Board research if there is a need for rental regulations in Canadice, and it was unanimously carried to approve the motion.

APPROVED            Ayes 5            Singer, O’Connor, Statt, Malmendier, Gronwall

Nays 0

5. Approval of the Bills –

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #10 for 2019-

		Voucher	
General/Highway Account		#402 to #461	\$ 356,199.04
Trust & Agency		#11 to #12	\$ 3,709.26
APPROVED	Ayes 5	Singer, O’Connor, Statt, Malmendier, Gronwall	
	Nays 0		

**H. PRIVILEGE OF THE FLOOR:**

1. Tuesday November 5<sup>th</sup> is Election Day.
2. Councilman O’Connor indicated Veterans Day services will be November 11<sup>th</sup> at the Gazebo in Richmond at 11:00 am.
3. Supervisor Singer mentioned she has Finger Lakes Community College performance tickets if anyone can use them. Friday November 15<sup>th</sup> and Saturday November 16<sup>th</sup>.

**I. ADJOURNMENT:**

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to adjourn the meeting at 9:56 pm.

APPROVED            Ayes 5            Singer, O’Connor, Statt, Malmendier, Gronwall  
                              Nays 0

Respectfully submitted, \_\_\_\_\_ Eileen Schaefer, Town Clerk