

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on November 9, 2020 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Two (2) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of October 12, 2020 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the October 12, 2020 Regular Town Board Meeting.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

Approval of November 2, 2020 Special Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the November 2, 2020 Special Meeting.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

With the following correction: Pg 1, Resolution 75, (from \$108,548.00 to \$114,500.00).

B. PUBLIC HEARING: Regarding A Public Hearing To Entertain Comments Pertaining To The Adoption Of The 2021 Canadice Town Budget

*Supervisor Singer indicated a revised contract was received today for the Richmond Recreation Contract. It must be reviewed further. The county snow contracts have not changed. The dog control contracts went up due to an increase in number of dogs. No other comments were made.

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

C. PRIVILEGE OF THE FLOOR: There was no one to be heard.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of October was submitted (see T. C. file).

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. No report.

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. No report.

6. Highway Superintendent- Mr. Jeremy Fraim.

a. The written report for the month of October was submitted (see T. C. file).

b. Cleaning ditches and hauled chipping stone for next year’s oil and stone projects.

c. Centerline striping on 7.71 miles of road was completed.

d. The roof is done on the storage building.

e. All the roadside mowing is completed.

f. It was a major job relining the culvert pipe on Cratsley Hill Road.

g. **Resolution Number 77 of 2020** - Authorizing Trade Of Loader According To The Equipment

Replacement Schedule

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, this Board and the Highway Superintendent have developed a comprehensive equipment replacement schedule to stabilize the capital equipment expenditure line and maintain quality equipment; and WHEREAS, the Highway Superintendent has presented cost proposals for the replacements from Municipal

Qualified Contract schedules; and

WHEREAS, this Board has reviewed the quotes for the Loader with the trade of our current machine; and WHEREAS, this Board, after discussion, agrees with the established replacement schedule for the trade of the loader; now, therefore, be it

RESOLVED, that this Board accepts the proposal from Milton Cat for the Loader with a net price of \$45,000; and, be it further

RESOLVED, that this Board authorizes the Supervisor to execute any documents necessary to complete the transactions for the trade in accordance with the equipment replacement schedule; and, be it further

RESOLVED, that the Clerk of this Board is to retain a copy of this resolution in addition to sending two certified copies to Highway Superintendent Jeremy Fraim for his records and to provide to the vendor.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

a. The written report for the month of October was submitted (see T.C. file).

b. October 22nd there was a HLWTF meeting to discuss the status of any current projects and normal business activities.

c. Honeoye Lake monitoring activities ended mid-October; boats in storage.

d. A review committee was formed to evaluate the two RFP responses for the Aeration

De-stratification system project.

8. Assessor- Mrs. Lisa M. Bennett

a. The written report for the month of October was submitted (see T.C. file).

9. Water District Project –

a. Monthly Operations Report

b. Supervisor Singer reported that Fineline worked last Tuesday through Saturday. There are still a few small things to be completed.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of October was submitted (see T.C. file).

Councilman Statt motioned, Councilman O’Connor seconded, and it was carried to accept the Supervisor’s report.

APPROVED	Ayes 4	O’Connor, Statt, Gronwall, Crowley
	Abstain 1	Singer
	Nays 0	

b. Budget Transfer:

FROM	TO	AMOUNT	PURPOSE
DA5110.4	DA5142.4	\$14,670.00	Expenditures greater than budgeted amount.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the budget transfer.

APPROVED	Ayes 5	Singer, O’Connor, Statt, Gronwall, Crowley
	Nays 0	

F. UNFINISHED BUSINESS:

1. Resolution Number 78 of 2020 – Adoption Of 2021 Town Budget

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, budget estimates and request forms were given to Town officials during August 2020 by the Budget Officer, and

WHEREAS, upon receipt of said forms the Budget Officer prepared a Tentative Budget for 2021 and submitted same to the Town Clerk and Board members; and

WHEREAS, a duly advertised budget workshop was held to discuss the Tentative Budget on September 29, 2020; and

WHEREAS, after said workshop the Budget Officer prepared and submitted the Preliminary Budget for 2021 to the Town Clerk and Board Members; and

WHEREAS, a duly advertised Public Hearing was held on November 9, 2020 to receive comments pertaining to the 2021 Preliminary Budget; now, therefore, be it

RESOLVED, that this Board does approve of and adopt the 2021 Preliminary Budget, as amended per the Public Hearing, as the Town Budget for 2021; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution along with two certified copies of the adopted budget to Ms. Kristin Mueller, Clerk, Ontario County Board of Supervisors.

2. Resolution Number 79 of 2020 – Acceptance Of Quote From Ti-Sales For Neptune Pit Antennas For Canadice Water District No. 1 Capital Project

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town Board authorized the construction of Canadice Water District No.1; and

WHEREAS, the operation of the system will be performed by the City of Rochester Water Authority per the contract executed and approved with Resolution 12 of 2013; and

WHEREAS, discussions with the City and the project engineering firm resulted in a consensus that there is a need to install antennas for certain meter pits to ensure readability of the meters; and

WHEREAS, this Board has agreed it was in the best interest of the residents within the District for financial and efficiency reasons to standardize certain equipment necessary for the operation of the district to be compatible with those used by the City of Rochester Water Authority; and

WHEREAS, with Resolution 33 of 2017, this Board approved the Standardization of Equipment for Canadice Water District No. 1; and

WHEREAS, proposals were obtained for the purchase of the antennas from the supplier of the meters being used within the district; and

WHEREAS, the quote from Ti-Sales was obtained for the compatible antennas; now, therefore, be it

RESOLVED, the Town Board of the Town of Canadice hereby authorizes the purchase of 100 antennas and related equipment for the installation and proper operation of the antennas; and, be it further.

RESOLVED, that the Clerk of this Board send copies of this resolution to Ti-Sales for processing of the

order, LaBella Associates, Patricia Bedard with the City of Rochester Water Authority and retain a copy in the Town records.

3. Water District Fee Schedule and the Water District Winter Shut Down Procedure were discussed. It was decided to charge one fee of \$80 to be paid when the water is shut-off and that will cover turning the water back on when the resident returns. It was also decided the City of Rochester would turn the water off and back on. For the rare occasion a resident wants to remove their meter; they would have their plumber remove the meter and very carefully re-install it. If it is damaged, the resident will have to purchase a new one.

G. NEW BUSINESS:

1. Resolution Number 80 of 2020 – Authorization To Execute A Snow And Ice Contract With Ontario County For Service On County Roads Within The Town Of Canadice

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice entered into a contract with Ontario County for the removal of snow and ice control from County Roads 36 and 37 that are within the Town; and

WHEREAS, said contract expires on September 30, 2020; and

WHEREAS, Ontario County and the Town have agreed to the terms of a new contract; and

WHEREAS, the contract will commence from October 1, 2020 and terminate September 30, 2021; and

WHEREAS, this Board reviewed said snow and ice contract with Ontario County as proposed and agrees to the terms contained in said contract; and

WHEREAS, included in the agreement, a procedure has been established for collection of data from the service towns to review actual expenses incurred by the towns for providing said service when establishing future reimbursement rates using a five-year rolling average calculation of the data; and

WHEREAS, the rate of reimbursement for 2020-21 will be \$5,800.00 per center-line-mile which includes the option to re-open the contract to address rapidly rising or falling commodity prices; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said contract with Ontario County for the above mentioned term; and, be it further

RESOLVED, that the Clerk of this Board provide a certified copy of this resolution to the Supervisor to be attached to the County’s automated e-contract approval submission. Ontario County will return a fully executed contract to the Town Clerk for retention in the Town files.

2. Resolution Number 81 of 2020 – Authorization To Execute A Snow And Ice Contract With Ontario County For Service On County Road 36 Within The Town Of Naples

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice entered into a contract with Ontario County for the removal of snow and ice control from County Roads 36 and 37 that are within the Town; and

WHEREAS, the Town of Naples has determined it will not plow the section of County Road 36 from the Canadice Town line to the Naples Village line; and
 WHEREAS, Ontario has requested that Canadice provide the service for this section of County Road 36; and
 WHEREAS, Ontario County and the Town have agreed to the terms of a new contract; and
 WHEREAS, the contract will commence from October 1, 2020 and terminate September 30, 2021; and
 WHEREAS, this Board reviewed said snow and ice contract with Ontario County as proposed and agrees to the terms contained in said contract; and
 WHEREAS, the rate of reimbursement for 2020-21 will be \$5,800.00 per center-line-mile for the base rate and an additional \$800.00 per center-line-mile for that portion of County Road 36 in Naples (6.11 miles) which includes the option to re-open the contract to address rapidly rising or falling commodity prices; now, therefore, be it
 RESOLVED, that this Board authorizes the Supervisor to execute said contract with Ontario County for the above mentioned term; and, be it further
 RESOLVED, that the Clerk of this Board provide a certified copy of this resolution to the Supervisor to be attached to the County’s automated e-contract approval submission. Ontario County will return a fully executed contract and amendment to the Town Clerk for retention in the Town files.

3. Resolution Number 82 of 2020 – Establishing A Medical Insurance Plan Available For Employees For Whom The Town Pays All Or Part Of The Premium

Councilman O’Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town’s benefits representative, Patrick McCloskey with Health Economics Group, Inc., has provided plan options and premiums for 2021 to the Supervisor and Bookkeeper; and
 WHEREAS, the Town has three employees for which the full premium for medical coverage is paid, the Town pays 80% of the premium for any full-time employees hired after February 1, 2000 and any other employees or retirees being allowed to participate in the plan as self-pay participants paying 100% of whatever plan they choose to participate in; and
 WHEREAS, this Board has determined that to be financially responsible to its residents and still have adequate coverage available for its employees, it needs to monitor and periodically adjust the plans being provided; and
 WHEREAS, this Board has reviewed the plan options, benefits provided and premium options provided by our benefits representative for 2021; now, therefore be it
 RESOLVED, that this Board has selected the Simply Blue Plus Silver 19 plan for 2021 for employees for which the Town pays all or part of the premium and those qualifying for self-pay can select any plan since they are responsible for 100% of the premiums payable to the Town at the beginning of any quarter of coverage; and, be it further
 RESOLVED, that the Clerk of this Board provide certified copies of this resolution to the Supervisor, Bookkeeper and Patrick McCloskey of Health Economics Group, Inc. at pmccloskey@heginc.com.

4. Resolution Number 83 of 2020 – Authorization To Execute A Snow Removal Contract For The Town Hall For The 2020-2021 Season

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Greencare Services, LLC has submitted a contract for snow removal on Town Hall Property for the 2020-2021 season at the terms of the prior year; and

WHEREAS, performance of Greencare Services, LLC during the prior season was professional and timely ensuring the grounds were safe for employees and residents; and

WHEREAS, the Supervisor recommends retaining Greencare Services, LLC as the vendor to provide snow removal services on the Town Hall property; now, therefore, be it

RESOLVED, this Board authorizes the Supervisor to execute the contract with Greencare Services, LLC for snow removal for the 2020-2021 winter season; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution to Greencare Services, LLC, PO Box 146, Honeoye, NY 14471 and retain a copy in the official records.

5. Review of ‘How to Read Your Meter’

a. How do we want to distribute – when the next billing is mailed, it will be included. It will also be posted on the website.

6. Distribution of Draft Short-Term Rental Code Amendment for Comments:

*Councilman Gronwall’s question was answered.

*Councilwoman Crowley suggested including in the parking requirements that the applicant must show where the buildings are located with the parking spots.

*Councilwoman Crowley also brought up the wording regarding - Pg 5, under rental contracts, C- good neighbor policy being encouraged instead of must be followed. Councilwoman Crowley suggested a noise ordinance might be another way to address the issue. It was indicated a noise ordinance was proposed previously, but enforcement of a noise ordinance was considered too difficult to manage.

7. Approval of the Bills –

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #11 for 2020-

	Voucher	
General/Highway Account	#415 to #471	\$250,665.84
Trust & Agency	#14A	\$ 191.80

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

H. PRIVILEGE OF THE FLOOR:

*Councilman O’Connor mentioned the Veteran’s Day Service will be held at 11:00 am at the Richmond Gazebo.

I. ADJOURNMENT:

Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 8:53 pm.

APPROVED Ayes 5 Singer, O'Connor, Statt, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk