

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on November 14, 2022 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Four (4) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag.

4. Approval of October 10, 2022 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the October 10, 2022 Regular Town Board Meeting.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

B. PUBLIC HEARING: Public hearing to entertain comments for the 2023 Proposed Canadice Town Budget

Councilman Statt motioned, Councilman Gronwall seconded and it was unanimously carried to open the public hearing.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

*Supervisor Vastola asked for comments from the floor or from anyone zoomed into the meeting. He indicated there are some adjustments (approximately \$21K) in some of the line items, but they don’t change the rate. Clerk Schaefer indicated one of those items will add funds for an additional Deputy Clerk that would be paid hourly as needed. Councilwoman Crowley questioned/noticed the amount on pg 3 General Fund Townwide 1990.4, since all of the other numbers have been rounded up. That will be corrected and will not change the final rates.

Councilman Statt motioned, Councilwoman Crowley seconded and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

C. PRIVILEGE OF THE FLOOR:

- 1. Supervisor Vastola attended Annual Meetings for the Ontario County Partnership, Ontario County Cornell Cooperative Extension and the ARC of Ontario County.
- 2. Supervisor Vastola presented at the Honeoye Rotary, “State of The Towns”; South Bristol and Richmond Supervisors attended also. Thanks to Jeremy Fraim who provided excellent shared services data.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

- 1. Town Clerk/Tax Collector- Eileen Schaefer.
 - a. The financial report for the Town Clerk/Tax Collector for the month October was submitted (see T. C. file).
 - *Relevy will be transmitted to Ontario County Real Property this coming week for water billing.
 - *Some discussion took place regarding two properties that had higher billing than the owners felt was correct. Still being investigated at this time.

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

- 2. Historian- Margaret Bott.
 - a. No Report
- 3. Code Enforcement Officer- Stephen Smith.
 - a. The written report for the month of October was submitted (see T. C. file).
 - b. Supervisor Vastola commented on the Short-Term Rental applications received and pending inspections. Planning Board Chairman Mayhood mentioned their committee has already been researching a fee structure for non-compliance and what is enforceable. Some ideas on how to identify properties that have not complied have been discussed.
- 4. Planning Board- Theodore Mayhood.
 - a. Minutes were submitted to the Town Board (see T.C. file).
 - b. Decision form has not been found in electronic form. The CEO computer doesn’t have the electronic form and neither the Planning Board Secretary nor Zoning Board of Appeals Secretary have electronic forms to adjust.
 - c. The members are getting their final training sessions scheduled.
- 5. Zoning Board of Appeals- Linda Moorhouse.
 - a. Minutes were submitted to the Town Board (see T. C. file).
- 6. Highway Superintendent- Jeremy Fraim.

- a. The written report for the month of October was submitted (see T. C. file).
- b. North Old West Lake Road is ready for next years road project. Ditched, four driveway pipes, added a cross pipe and reconstructed 1000 feet of shoulder.
- c. Round three of roadside mowing completed.
- d. Seneca Line Stripping was back and painted the remaining seven miles of centerline in Canadice.
- e. Assisted Ontario County Highway to pave a portion of Co Rd 37 where water still ponds in the middle of the road and they returned the help to the Town with equipment and manpower to patch the front portion of the Town Hall parking lot.
- f. Evan Earle completed his two-week BOCES internship, it was a good experience for everyone involved.
- g. Spectrum Communications would like to install five utility poles in the Town’s right-of-way along Tibbals Road. As per Highway law 149 the Superintendent of Highways may give permission to the utility company with the consent of the Town Board. The Board is okay with the request and so is Superintendent Fraim.
- h. After some discussion, Councilman O’Connor motioned, and Councilman Statt seconded to approve purchasing the F250 from Van Bortel Ford and the F550 from Genesee Valley Ford with the quotes Superintendent Fraim supplied and the motion was unanimously approved. A resolution will be submitted with the specifics next month.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

- a. The written report for the month of October was submitted (see T.C. file).
- b. As of 11/9/22 The DEC Nutrient Inactivation Pilot Project was 72% completed. The project started 11/1/22. The staging area is the NYS Public Boat Launch on Honeoye Lake.
- c. The aeration system is still a viable long-term approach to consider for Honeoye Lake’s HAB’s issue. DEC will be monitoring the effectiveness of their Alum Treatment for 3-5 years. This means an aeration system would not be put in until DEC completed their monitoring.

8. Assessor- Lisa Bennett

- a. The written report for the month of October was submitted (see T.C. file).

9. Water District Operations –

- a. Rochester Water Authority Operations Report submitted (see T.C. file).
- b. Councilwoman Crowley provided quarterly expense information and indicated the water usage is down. The reconciliation is still being worked on.
- c. Councilman Statt questioned the contract rate with Monroe County Water Authority and it was decided the contract needs to be renegotiated. It will be looked at in the future.

10. Special Reports –

- a. No special reports.

11. Supervisor- Christopher Vastola.

a. The financial report for the month of October was submitted. (see T.C. file).

Councilwoman Crowley will meet with Krista and Kristine Singer regarding some of the ARPA funds and the deficit in the capital project account that should be corrected by the end of the year.

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was carried to approve the Supervisors’ report.

APPROVED	Ayes 4	O’Connor, Statt, Gronwall, Crowley
	Abstain 1	Vastola
	Nays 0	

G. UNFINISHED BUSINESS:

1. HVAC Town Hall need a detailed project timeline in writing; Superintendent Fraim is meeting with Leonard and the driller Tuesday. Drilling is tentatively scheduled to start 11/28/22. Councilwoman Crowley indicated we have a project timeline that was received 9/16/22.

2. Integrated Systems Network Map received 11/3.

3. Resolution Number 65 of 2022 – Adoption Of The 2023 Town Budget

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution with the changes discussed during the public hearing.

APPROVED	Ayes 5	Vastola, O’Connor, Statt, Gronwall, Crowley
	Nays 0	

WHEREAS, budget estimates and request forms were given to Town officials during August 2022 by the Budget Officer, and

WHEREAS, upon receipt of said forms the Budget Officer prepared a Tentative Budget for 2023 and submitted same to the Town Clerk and Board members; and

WHEREAS, a duly advertised budget workshop was held to discuss the Tentative Budget on September 27, 2022; and

WHEREAS, after said workshop the Budget Officer prepared and submitted the Preliminary Budget for 2023 to the Town Clerk and Board Members; and

WHEREAS, a duly advertised Public Hearing was held on November 14, 2022 to receive comments pertaining to the 2023 Preliminary Budget, now, therefore, be it

RESOLVED, that this Board does approve of and adopt the 2023 Preliminary Budget as amended per the Public Hearing, as the Town Budget for 2023; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution along with two certified copies of the adopted budget to Ms. Kristin Mueller, Clerk, Ontario County Board of Supervisors.

4. Councilman O’Connor questioned if the electric has been turned off to the Historian house yet. Supervisor Vastola indicated it was turned off in September. Councilman O’Connor questioned if the Pickerel Point issue has been resolved. Supervisor Vastola indicated it is not completed yet.

G. NEW BUSINESS:

1. Resolution Number 66 of 2022 – Establishing Standard Workdays For Elected And Appointed Officials For Retirement Purposes

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the New York State and Local Employees’ Retirement System requires that a Standard workday be established for retirement credit purposes; and

WHEREAS, this Board has reviewed and recommended establishment of standard workdays for elected and appointed officials; now, therefore, be it

RESOLVED, that this Board hereby establishes the following as standard workdays for elected and appointed officials; and, be it further

RESOLVED, that this Board will report the following days worked in the New York State Employees’ Retirement System based on the record of activities maintained and submitted by the official, who is a member of the Retirement System, to the Clerk;

<i>Position</i>	<i>E/A</i>	<i>Name</i>	<i>Std Work Day</i>	<i>Term</i>	<i>Maintains PR Time Record</i>	<i>Days per Month</i>
Town Board Member	E	Mark Statt	6.0	1/01/22-12/31/25	No	1.3
Supervisor	E	Christopher Vastola	6.0	1/01/22-12/31/25	No	7.31
Town Clerk/ Tax Collector	E	Eileen Schaefer	6.0	1/01/22-12/31/25	No	23.94

and, be it further

RESOLVED, that a certified copy of this resolution be transmitted by the Clerk to the New York State Comptroller and a copy be retained in the Town records.

2. Resolution Number 67 of 2022 – Authorization To Execute An Intermunicipal Agreement With The Town Of Richmond For The Recreation Program, 2023

Councilwoman Crowley motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Richmond has presented to this Board an Intermunicipal Agreement in connection with Canadice’s support of their recreation program; and

WHEREAS, the Town of Richmond agrees to offer the residents of Canadice the opportunity to participate in all of their programs; and

WHEREAS, this Town of Canadice agrees to contribute the sum of \$10,200.00 to the Town of Richmond Recreation Program for 2023 as approved in the 2023 Budget; and

WHEREAS, this Board agrees it is in the best interest of its residents to support the Richmond recreation program; now, therefore, be it

RESOLVED, that this Board gives authorization for the execution of said agreement by the required Town Officials; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution to the Town of Richmond along with the executed copy of the agreement and retain a copy of said agreement in the official records.

3. Richmond Fire District Contract was approved.

4. Interviewed two CEO candidates. Conducting background, and reference checks. Supervisor Vastola intends to make an offer with a start date of November 29th. There will be interviews for the Gardner position next.

5. Town of Canadice Holiday Party at Town Hall December 21st, noon. Bring a dish to pass.

6. Approval of the Bills –

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #11 for 2022-

		Voucher	
General/Highway/Water District #1		#445 to #508	\$ 155,999.73
Trust & Agency		#18	\$ 296.52
APPROVED	Ayes 5	Vastola, O’Connor, Statt, Gronwall, Crowley	
	Nays 0		

H. PRIVILEGE OF THE FLOOR: There was no one to be heard.

I. ADJOURNMENT:

Councilman O’Connor motioned, Supervisor Vastola seconded, and it was unanimously carried to adjourn the meeting at 8:40 pm.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk