

Agenda

Canadice Town Board Meeting

January 11, 2021

Canadice Town Hall
Zoom Meeting ID 921 4516 3453

A. Convocation

1. Call to Order
2. Roll Call
3. Salute to Flag

4. Approval of December 14, 2020 Minutes
Note: Minutes of the preceding meetings shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

B. Organizational Meeting

1. Review Organizational Items
 - a. Set Mileage Reimbursement Rate for 2021 \$._____ IRS Business Allowance for 2021 is \$.56 per mile, 2020 IRS rate was \$.575/mile, 2020 Town rate was \$.50/mile.
2. **Resolution** – Adoption of Organizational Meeting Items **(21Jan01)**
3. **Resolution** – Review and Adoption of Rules of Procedure and Order **(21Jan02)**
4. **Resolution** – Review and Amendment of the Town of Canadice Procurement Policy **(20Jan10)**
5. **Resolution** – Request to be included in Ontario County Highway Supply Bids for 2020 **(21Jan03)**
6. **Resolution** – Request to be included in Livingston County Highway Supply Bids for 2020 **(21Jan04)**
7. **Resolution** – Approval of Fee Schedule **(21Jan05)**
8. Audits of Department Books will be scheduled and approved as completed: Justices, Town Clerk/Tax Collector, Budget Officer

C. Privilege of the Floor

D. Communications

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

1. Minute: Planning Board, December 21, 2020
2. Resignation: Assessment Review Board Member
3. Ltr Fr: Charter Communications, Re: Programming
4. Newsletter Fr: Cornell Cooperative Extension
5. Newsletter Fr: Happy Tails Animal Shelter

E. Reports

1. Town Clerk
2. Historian
3. Code Enforcement Officer
 - a. December Monthly Report
 - b. 2020 Violation Summary
 - c. 2020 Permits by Number
 - d. 2020 Permits by Date
 - e. **Resolution** – 6963 Echo Mountain Violation of Property Maintenance Laws **(21Jan11)**
 - a. The property file will be available for review by Board members at the meeting.
4. Planning Board
5. Zoning Board of Appeals
6. Highway Superintendent
7. Honeoye Lake Watershed Task Force Liaison
8. Assessor
 - a. **Resolution** – Requiring Property Exemptions to be Renewed for the 2021 Tax Roll as Defined in Real Property Tax Law **(21Jan12)**
9. Water District Operations
10. Special Reports
 - a. Water District Project
11. Supervisor
 - a. Financial Report- December 2020
 - b. Transfers – 2020 Budget
 - c. **Resolution** – Budget Modifications – 2020 Budget **(21Jan08)**

F. Unfinished Business

1. Short Term Rental – Review of Comments and Questions Received
 - a. Need for Short Form SEQR

G. New Business

1. **Resolution** – Authorization to Execute Highway Superintendent Software Support Contract with Williamson Law Book Company

(21Jan06)

2. **Resolution** – Authorization to Execute Payroll Software Support Contract with Williamson Law Book Company **(21Jan07)**
 3. **Resolution** – Authorization to Execute Technology Support Agreement with Integrated Systems **(21Jan09)**
 4. **Resolution** – Reappointment of Karen Scheele to the Board of Assessment Review **(21Jan13)**
 5. Distribution of 2021 Meeting Schedule and PR Schedule
 6. Approval of the Bills
- H. Privilege of the Floor
- I. Executive Session – Contract Negotiations
- J. Adjournment